

# Sandy Town Council

To: Cllrs N Aldis, J Ali, T Cole, A M Hill, T Knagg, G Leach, C Osborne,  
M Scott, J Sparrow, S Sutton (Chairman)  
c.c. Cllrs P Blaine, W Jackson, M Pettitt, D Sharman, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 19 December 2016 commencing at 7.30pm.

Chris Robson  
Town Clerk  
10 Cambridge Road  
Sandy, SG19 1JE  
01767 681491  
13 December 2016

## A G E N D A

### 1 Apologies for absence

### 2 Declarations of Interest

*Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)*

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

### 3 Minutes of Previous Meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 7 November 2016 and to approve them as a correct record of proceedings.

Previously  
circulated

### 4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

# Sandy Town Council

- 5 Action List**  
To receive the Action Report and any updates. Appendix I
- 6 Mosaics Project**  
To receive an update and copies of proposed designs on the Story in Stone Mosaics project. Appendix II
- 7 Sandy War Memorial**  
To receive and note a report on the listing of Sandy War Memorial. Appendix III
- 8 Parking Restrictions**  
To consider a proposal from Cllr N Aldis that the Town Council request that Central Bedfordshire Highways consider extending 1 hour parking restrictions to additional town centre areas. Appendix IV
- 9 Bus Shelters**  
To receive a report from the Town Clerk. Appendix V
- 10 Town Centre Data – Benchmarking**  
To note that People and Places will carry out the agreed Town Centre data gathering and surveying in mid-January 2017. The resulting reports will be brought to a future meeting of the Community Services and Environment Committee.
- 11 Christmas Lights Switch on Event Review**  
To receive a brief summary of the Christmas Light Switch on event from the Clerk ahead of an in depth report on the event due in the new year.
- 12 Chairman’s Items**
- 13 Date of Next meeting: 30 January 2017**

**Agenda item 5 - Community Services and Environment Committee - Action list**

Subject	Action to be taken		Response /Status
	Minute	Action	
<b>Meeting 1/6/15</b>			
Engayne Avenue Estate	(6-15/16)	Cllrs Aldis and Ali research and gather information about the area and report back to the Council in six to nine months' time.	Improvement/maintenance work by Aragon has started, including the completion of some wall repairs at garage areas. Clerk to follow up remaining work and bring a summary back to committee.
Bus Turning Circle	(12-15/16)	Defer a decision on whether the bus shelter outside Quince Court be moved until after the meeting with CBC had taken place.	The 73 Service started operating back round Engayne Avenue on Sunday 4th December. A new bus shelter has been installed by CBC Real Time information will be incorporated.
Bus Shelter in Fallowfield	(15-15/16)	Defer this item until the bus route is decided.	Item on agenda
<b>Meeting 5/10/15</b>			
Beeston Green	(44-15/16)	The Town Clerk prepare a draft Management Plan.  The Town Clerk to contact CBC about the possibility of a Community Orchard project.	Draft Plan reviewed by Full Town Council on 28 <sup>th</sup> November 2016. Cllr M Hill and Clerk developing further.  Initial orchard/allotment management plan completed by BRCC. Fuller version to come back to STC for review. CBC S Wileman establishing a time line for submission of planning application.
<b>Meeting 22/2/16</b>			
Fingerpost Signs	(89-15/16)	Investigations proceed to have a finger post in the Town Centre and that this could be included in the	On going To form part of CBC Match funding project.

		bid for Market Town Regeneration funding.	Initial review by CBC to inform Ringway Jacobs occurred in September. Ringway Jacobs to produce advisory report on and street furnishing, potential changes and locations. It is anticipated this will be ready in January 2017. Clerk to begin holding monthly management meetings with CBC project manager.
<b>Full Council Meeting 20/4/16</b>			
Allotments	(22-2016/17)	Progress and update reports to go to the Community Services and Environment Committee	On going. Initial orchard/allotment management plan completed by BRCC. Fuller version to come back to STC for review. CBC S Wileman establishing a time line for submission of planning application.

**AGENDA ITEM 6**

**SANDY TOWN COUNCIL**

**COMMITTEE:** Community Services & Environment Committee

**DATE:** 19 December 2016

**AUTHOR:** Town Clerk

**SUBJECT:** Mosaics Project

**Summary:**

A public display of the artists mosaic designs for Sandy, Potton and Biggleswade was held on 30<sup>th</sup> November 2016 at Robert Peel School. Copies of the designs can be found below for the Councils' approval. Following feedback at the event the artist will be incorporating some cosmetic changes into the mosaic designs. Details of these changes are listed with each design image where possible.



SANDY 1

Changes; - Removal of turnips, change to other market garden vegetables.



SANDY 2

Changes; - No turnips to be included and will be changed to other market garden vegetables (e.g. onions)  
 - Rowing boat to be changed to a punt



SANDY 3



Changes; - Silhouette of boat in second image is to be altered to reflect that it was a steam and sail boat. A picture of the boat has been provided for the artist to work from.



SANDY 4

**AGENDA ITEM 7**

**SANDY TOWN COUNCIL**

**COMMITTEE:** Community Services & Environment Committee

**DATE:** 19 December 2016

**AUTHOR:** Val McFarlane

**SUBJECT:** Sandy War Memorial

**Summary:**

Sandy War Memorial in Bedford Road, Sandy has been awarded Listed Building Status

**Information:**

Following an application by Sandy Town Council, Historic England has been considering adding Sandy War Memorial to the List of Buildings of Special Architectural or Historic Interest. Having now taken into account all representations made and completed their own assessment, the Town Council has been informed that the Secretary of State for Culture, Media and Sport has decided to add Sandy War Memorial to the List, and is now listed at Grade II, under the list entry number 1439250.

Listing helps Historic England mark the Memorial's significance and celebrate its special architectural and historic interest. It also brings specific protection so that its special interest can be properly considered in managing its future.

War Memorials are poignant reminders of the tragic impact of world events on local communities and therefore possess clear historic interest. Sandy's War Memorial is an eloquent witness to these tragic events and the impact on the local community in and around Sandy. It is well-crafted and in the form of a cross, designed by Reginald Blomfield – an eminent architect who has many listed buildings to his name.

After examining all the records and other relevant information, and carefully considering the architectural and historic interest, the criteria for listing have been fulfilled.

**AGENDA ITEM 8**

**SANDY TOWN COUNCIL**

**COMMITTEE:** Community Services & Environment Committee

**DATE:** 19 December 2016

**AUTHOR:** Town Clerk

**SUBJECT:** Parking Restrictions

To consider a proposal from Cllr. N Aldis on requesting Central Bedfordshire Council's Highway Department consider expanding 1 hour parking restrictions to additional areas within Sandy Town Centre, so that shoppers and visitors to the town have a wider choice of places to park and more spaces are freed up for short stay visitors to the town.

At present 1 hour restrictions, with no return within 1 hour, are applied at on street parking at various points in Sandy Town Centre. These include, Sandy Market Square, Park Road, High Street laybys in front of shopping promenade, parking in front of St Swithun's Church and along the High Street towards the train station.

Cllr. Aldis would like Members to consider expanding the restrictions to the following areas;



**Area 1:** Outside the Baptist Chapel. Bedford Road/High Street. Highlighted in red.

**Area 2:** Cambridge Road, outside the Town Council offices. Highlighted in red.



**AGENDA ITEM 9**

**SANDY TOWN COUNCIL**

**COMMITTEE:** Community Services & Environment Committee

**DATE:** 19 December 2016

**AUTHOR:** Town Clerk

**SUBJECT:** Bus Shelter Requests

**Summary:**

At a meeting of the Community Services and Environment Committee (CSE) on the 26 September 2016 it was agreed that the Town Clerk would write to Central Bedfordshire Council (CBC) and ask that the provision of bus shelters at Fallowfield and St Neots Road be considered.

At a meeting of the CSE Committee on 7 November 2016 Members requested that the Town Clerk chase up the new No 73 bus timetable, which was due to come into operation in December.

**Information**

Central Bedfordshire Council's Public Transport Service has been looking into the feasibility of locating bus shelters at the locations previously suggested by Sandy Town Council. CBC's Public Transport Manager has confirmed that they will be able to install a CBC funded bus shelter at Fallowfield, near the Co-op shop.

CBC are still considering shelters on St Neot's Road and will need to consult with residents on any potential installation of a shelter. A north bound stop, which currently has a bench, has not been in use but should be again as of the new No73 route as under consideration.

CBC have also been looking at putting a shelter at the southbound, which they state has been requested a number of times of the years. STC has not received any requests for consideration of shelter at this stop. CBC will liaise with STC before any final decision is made and have asked for the Council's view.

The Clerk is scheduled to meet with CBC's Public Transport Manager on 4<sup>th</sup> January 2017 for a site visit to Fallowfield and St Neot's Road. The purpose of the meeting is to further explore possible locations. The Clerk will report back to the next meeting of the CSE committee on 30<sup>th</sup> January 2016.

**No 73 Bus Service**

The No 73 bus started running via Engayne Avenue on Sunday 4<sup>th</sup> December 2016. A copy of the new bus timetable can be found attached to this report for members information.

## Bedford - Willington - Sandy - Biggleswade

### Mondays to Saturdays (except Public Holidays)

From 4th December 2016

Notes:	MF	S	MF	MF	S					
<b>Bedford</b> , Bus Station (F)	0600	0615	0630	0735	0810	0815	0845	0915	0945	1015
Bedford, St Pauls Square (P2)	0601	0616	0631	0736	0811	0816	0846	0916	0946	1016
Harrowden Road, Shops	0609	0624	0639	0744	<b>A</b>	0824	0854	0924	0954	1024
<b>Willington</b> , Crossroads	0614	0629	0644	0749	0829	0829	0859	0929	0959	1029
Moggerhanger, The Guinea	0619	0634	0649	0754	0834	0834	0904	0934	1004	1034
Sandy, Engayne Avenue	0626	0641	0656	0801	0841	0841	0911	0941	1011	1041
<b>Sandy</b> , Market Square	0631	0646	0701	0806	0846	0846	0916	0946	1016	1046
Sandy, Tesco	0635	0650	0705	0810	0850	0850	0920	0950	1020	1050
<b>Sandy</b> , Market Square	0639	0654	0709	0814	0854	0854	0924	0954	1024	1054
Beeston, Footbridge	0643	0658	0713	0818	0858	0858	0928	0958	1028	1058
Biggleswade, Drove Road	0650	0705	0720	0825	0905	0905	0935	1005	1035	1105
<b>Biggleswade</b> , Bus Station	0657	0712	0727	0832	0912	0912	0942	1012	1042	1112

Notes:										S
<b>Bedford</b> , Bus Station (F)	1045	minutes past each hour	15	45	until	1515	1545	1615	1645	1715
Bedford, St Pauls Square (P2)	1046		16	46		1516	1546	1616	1646	1716
Harrowden Road, Shops	1054		24	54		1524	1554	1627	1657	1727
<b>Willington</b> , Crossroads	1059		29	59		1529	1559	1632	1702	1732
Moggerhanger, The Guinea	1104		34	04		1534	1604	1637	1707	1737
Sandy, Engayne Avenue	1111		41	11		1541	1611	1644	1714	1744
<b>Sandy</b> , Market Square	1116		46	16		1546	1616	1649	1719	1749
Sandy, Tesco	1120		50	20		1550	1620	1653	1723	1753
<b>Sandy</b> , Market Square	1124		54	24		1554	1624	1657	1727	1757
Beeston, Footbridge	1128		58	28		1558	1628	1701	1731	1801
Biggleswade, Drove Road	1135		05	35		1605	1635	1708	1738	1808
<b>Biggleswade</b> , Bus Station	1142	12	42	1612	1642	1715	1745	1815		

Notes:	MF	S	MF	S	MF	S	MF	FS	FS	
<b>Bedford</b> , Bus Station (F)	1725	1745	1755	1815	1825	1845	1855	1950	2050	2250
Bedford, St Pauls Square (P2)	1726	1746	1756	1816	1826	1846	1856	1951	2051	2251
Harrowden Road, Shops	1737	1757	1807	1824	1834	1851	1901	1956	2056	2256
<b>Willington</b> , Crossroads	1742	1802	1812	1829	1839	1856	1906	2001	2101	2301
Moggerhanger, The Guinea	1747	1807	1817	1834	1844	1900	1910	2005	2105	2305
Sandy, Engayne Avenue	1754	1814	1824	1841	1851	1905	1915	2010	2110	2310
<b>Sandy</b> , Market Square	1759	1819	1829	1846	1856	1910	1920	2015	2115	2315
Sandy, Tesco	1803	1823	1833	1850	1900	1914	1924	2019	2119	2319
<b>Sandy</b> , Market Square	1807	1827	1837	1854	1904	1918	1928	2023	2123	2323
Beeston, Footbridge	1811	1831	1841	1858	1908	1921	1931	2027	2127	2327
Biggleswade, Drove Road	1818	1838	1848	1905	1915	1928	1938	2033	2133	2333
<b>Biggleswade</b> , Bus Station	1825	1845	1855	1912	1922	1934	1944	2039	2139	2339

Notes:

**A** Operates via Cardington Road Tesco at 0815 and Priory Business Park at 0820.

**FS** Fridays and Saturdays only.

**MF** Mondays to Fridays only.

**S** Saturdays only.

**Sundays and Public Holidays**

From 4th December 2016

<b>Bedford, Bus Station (F)</b>	1000	1200	1400	1600	1800
Bedford, St Pauls Square (P2)	1001	1201	1401	1601	1801
Harrowden Road, Shops	1009	1209	1409	1609	1809
<b>Cardington, Kings Arms</b>	1014	1214	1414	1614	1814
<b>Cople, Church</b>	1016	1216	1416	1616	1816
Willington, Crossroads	1021	1221	1421	1621	1821
<b>Moggerhanger, The Guinea</b>	1025	1225	1425	1625	1825
Sandy, Engayne Avenue	1030	1230	1430	1630	1830
<b>Sandy, Market Square</b>	1034	1234	1434	1634	1834
Sandy, Tesco	1038	1238	1438	1638	1838
<b>Sandy, Market Square</b>	1042	1242	1442	1642	1842
<b>Beeston, Footbridge</b>	1046	1246	1446	1646	1846
Biggleswade, Drove Road	1051	1251	1451	1651	1851
<b>Biggleswade, Bus Station</b>	1058	1258	1458	1658	1858

**Biggleswade - Sandy - Willington - Bedford**

**Mondays to Saturdays (except Public Holidays)**

From 4th December 2016

Notes:	MF	MF	S	MF	S	MF	S			
<b>Biggleswade</b> , Bus Station (A)	0545	0615	0645	0700	0715	0735	0745	0805	0815	0845
Biggleswade, Drove Road	0548	0618	0648	0703	0718	0742	0748	0811	0818	0848
<b>Beeston</b> , Footbridge	0555	0625	0655	0710	0725	0753	0755	0820	0825	0855
<b>Sandy</b> , Market Square	0559	0629	0659	0714	0729	0759	0759	0826	0829	0859
Sandy, Tesco	0603	0633	0703	0718	0733	0803	0803	0830	0833	0903
<b>Sandy</b> , Market Square	0607	0637	0707	0722	0737	0807	0807	0834	0837	0907
Sandy, Engayne Avenue	0612	0642	0712	0727	0742	0812	0812	0839	0842	0912
Moggerhanger, The Guinea	0617	0647	0717	0731	0746	0818	0816	0844	0846	0916
<b>Willington</b> , Crossroads	0621	0651	0721	0735	0750	0822	0820	0848	0850	0920
Harrowden Road, Shops	0629	0659	0729	0743	0758	0833	0828	0856	0858	0928
Bedford, St Pauls Square	0637	0707	0737	0751	0806	0846	0836	0905	0906	0936
<b>Bedford</b> , Bus Station	0639	0709	0739	0753	0808	0850	0838	0908	0908	0938

<b>Biggleswade</b> , Bus Station (A)	0915	0945	1015	1045	minutes past each hour	15	45	until	1545	1615
Biggleswade, Drove Road	0918	0948	1018	1048		18	48		1548	1618
<b>Beeston</b> , Footbridge	0925	0955	1025	1055		25	55		1555	1625
<b>Sandy</b> , Market Square	0929	0959	1029	1059		29	59		1559	1629
Sandy, Tesco	0933	1003	1033	1103		33	03		1603	1633
<b>Sandy</b> , Market Square	0937	1007	1037	1107		37	07		1607	1637
Sandy, Engayne Avenue	0942	1012	1042	1112		42	12		1612	1642
Moggerhanger, The Guinea	0946	1016	1046	1116		46	16		1616	1646
<b>Willington</b> , Crossroads	0950	1020	1050	1120		50	20		1620	1650
Harrowden Road, Shops	0958	1028	1058	1128		58	28		1628	1658
Bedford, St Pauls Square	1006	1036	1106	1136	06	36	1636	1706		
<b>Bedford</b> , Bus Station	1008	1038	1108	1138	08	38	1638	1708		

Notes:	S	MF	FS	FS			
<b>Biggleswade</b> , Bus Station (A)	1645	1720	1750	1850	1900	2000	2140
Biggleswade, Drove Road	1648	1723	1753	1853	1903	2003	2143
<b>Beeston</b> , Footbridge	1655	1730	1800	1900	1910	2007	2147
<b>Sandy</b> , Market Square	1659	1734	1804	1904	1914	2011	2151
Sandy, Tesco	1703	1738	1808	1908	1918	2015	2155
<b>Sandy</b> , Market Square	1707	1742	1812	1912	1922	2019	2159
Sandy, Engayne Avenue	1712	1747	1817	1917	1927	2024	2204
Moggerhanger, The Guinea	1716	1751	1822	1922	1932	2028	2208
<b>Willington</b> , Crossroads	1720	1755	1826	1926	1936	2032	2212
Harrowden Road, Shops	1727	1802	1834	1934	1944	2039	2219
Bedford, St Pauls Square	1743	1810	1842	1942	1952	2047	2227
<b>Bedford</b> , Bus Station	1747	1812	1844	1944	1954	2049	2229

Notes:

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**Sundays and Public Holidays**

From 4th December 2016

<b>Biggleswade, Bus Station (A)</b>	0900	1100	1300	1500	1700
Biggleswade, Drove Road	0903	1103	1303	1503	1703
<b>Beeston, Footbridge</b>	0908	1108	1308	1508	1708
<b>Sandy, Market Square</b>	0913	1113	1313	1513	1713
Sandy, Tesco	0917	1117	1317	1517	1717
<b>Sandy, Market Square</b>	0921	1121	1321	1521	1721
Sandy, Engayne Avenue	0926	1126	1326	1526	1726
Moggerhanger, The Guinea	0929	1129	1329	1529	1729
<b>Willington, Crossroads</b>	0930	1130	1330	1530	1730
Cople, Church	0938	1138	1338	1538	1738
Cardington, opp. Kings Arms	0939	1139	1339	1539	1739
<b>Harrowden Road, Shops</b>	0945	1145	1345	1545	1745
Bedford, St Pauls Square	0953	1153	1353	1553	1753
<b>Bedford, Bus Station</b>	0955	1155	1355	1555	1755