

# Sandy Town Council

To: Cllrs N Aldis, T Cole, A M Hill, T Knagg, G Leach, C Osborne, M Scott, J Sparrow, S Sutton (Chairman), N Thompson  
c.c. Cllrs P Blaine, W Jackson, M Pettitt, D Sharman, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 8<sup>th</sup> January 2018 commencing at 7.30pm.

CJ Robson  
Chris Robson  
Town Clerk  
10 Cambridge Road  
Sandy, SG19 1JE  
01767 681491  
3<sup>rd</sup> January 2018

## A G E N D A

### 1 Apologies for absence

### 2 Declarations of interest

*Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)*

*This item is included on the agenda to enable members to declare new DPIS and also **those who wish to do so** may draw attention to their stated DPIS and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

### 3 Minutes of Previous Meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 20<sup>th</sup> November 2017 and to approve them as a correct record of proceedings.

Previously  
circulated

### 4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

# Sandy Town Council

**5 Action List**

To receive Action Report and any updates.

Appendix I

**6 Unauthorised Encampments**

To receive a brief written report from the Town Clerk for Members consideration. Additional verbal information to be reported at the meeting.

Appendix II

**7 East West Rail Link**

To consider the November NIC – Cambridge, Milton Keynes and Oxford Future Planning Options Project report and possible implications for Sandy. Report previously circulated to Members and available from the Town Council website.

Appendix III

**8 A Nations Tribute – 11 November 2018**

To consider arrangements for the 2018 Beacon Lighting and whether a sub group/working group needs to be set up for the arrangement of the event.

Appendix IV

**9 Closure of Barclays Bank, Sandy**

To note that a representative of Barclays Bank is to meet with the Mayor and Committee Chairmen on 9<sup>th</sup> January 2018 to discuss the announced closure of the Sandy branch.

**10 Police Priority Setting Meeting**

To note and agree any attendees to the next Police Priority Setting meeting scheduled for 7pm on 7 February 2018 at the Bedfordshire Police Headquarters.

**11 Chairman's Items**

**12 Date of Next Meeting: Monday 19<sup>th</sup> February 2018**

**Agenda Item 5 - Community Services and Environment Committee - Action list**

Subject	Action to be taken		Response /Status
	Minute	Action	
<b>Meeting 5/10/15</b>			
Beeston Green	(44-15/16)	<p>The Town Clerk prepare a draft Management Plan.</p> <p>The Town Clerk to contact CBC about the possibility of a Community Orchard project.</p>	<p>Ongoing. Beeston Green Working Group to meet and agree consultation process.</p> <p>CBC drawing up draft transfer documents for community land. Development of site and details on what will be provided for allotments/orchard dependant on developer coming onboard.</p>
<b>Full Council Meeting 20/4/16</b>			
Allotments	(22-16/17)	Progress and update reports to go to the Community Services and Environment Committee	<p>CBC drawing up draft transfer documents for community land. Development of site and details on what will be provided for allotments/orchard dependant on developer coming onboard.</p>
<b>Meeting 19/12/16</b>			
Parking Restrictions	(77-16/17)	Clerk contact Central Bedfordshire Council to request that a parking study be carried out for Sandy Town Council and that the 1-hour parking restriction be considered within this study.	<p>Clerk contacted CBC and requested a parking review.</p> <p>CBC have commissioned some parking studies for certain areas of Sandy. Awaiting results/update from CBC. Awaiting update. No response to latest chaser sent on 2 January 2018. Clerk to liaise with CBC Cllr Maudlin to progress matter.</p>
<b>Meeting 5/6/17</b>			
Community Plan	Town Council (14-16/17)	Community Plan Working Group – Cllrs N Aldis, P Blaine, T Cole, M Hill, M Scott, N Thompson, Mayor, Chair/Vice Chair of Development Scrutiny.	Key issues and solutions/activities agreed. Office completing draft plan. Meeting of Community Plan Working Group held on 5 <sup>th</sup> February 2018.

<b>Meeting 16/10/17</b>			
Rural Match Fund	(46-17/18)	Clerk to ask CBC for more information on possible schemes and costs involved.	Application submitted for the installation of lowered kerbing and Cambridge Road signage. Awaiting response from CBC Highways.
Greensands Country Landscape Partnership	(47-17/18)	Clare Poulton be invited to present a talk to the community where community groups and the public would be invited to attend	Talk booked for Thursday 25 <sup>th</sup> January at the Jenkins Pavilion, Sandy. Community Groups and schools sent invitations.
<b>Meeting 20/11/17</b>			
Fallowfield Recreation Area – Dog complaints	(57-17/18)	Clerk to provide more information on Public Space Protection Orders and how this could be linked to dogs off leads control and enforcement.  Clerk to write to Maple Tree school for their view on dog behaviour on the recreation ground at school drop off and pick up times.	Clerk to provide update at meeting on research carried out into PSPOs and enforcement in relation to areas of Sandy.  Awaiting response

**AGENDA ITEM 6**

**SANDY TOWN COUNCIL**

**COMMITTEE:** Community Services and Environment

**DATE:** 8 January 2018

**SUBJECT:** Unauthorised Encampment

**1. Summary**

- 1.1 As Members are aware The Pinnacle Field, Sandy, a site managed by the Town Council has been subject to unauthorised access and encampment. There have been two instances of unauthorised access during 2017 and this has highlighted that the site is a potential easy target for unauthorised access.
- 1.2 The site is currently leased on a 99-year agreement to the Town Council by the landowner. Under the lease the Town Council is responsible for the management of the land and therefore the clearance of any waste or fly tipping that occurs on the land. The lease comes to an end in May 2018.

**2. Information**

- 2.1 The Pinnacle Field was accessed on 17<sup>th</sup> December 2017. 12 caravans with numerous vehicles were located on the site. Police attended and spoke with individuals on the site and checked back on a daily basis during the occupation of the site.
- 2.2 The Clerk liaised with Central Bedfordshire Council (CBC) who can act on the Town Council's behalf by serving a Section 77 CJPOA notice. Section 77 can only be used by a Local Authority and can be used on any land in the authority's area, irrespective of ownership. The Section is used to remove identified individuals from land and the return of unauthorised campers and/or their vehicles to the location within 3 months carries criminal sanctions. Due to the timing of the matter the Clerk was advised that a Section 77 would not be able to be carried out due to the Christmas period and the difficulty in getting a court date.
- 2.3 An officer from CBC visited the site and reported back to the Clerk. The Clerk and CBC liaised with the police who confirmed they were visiting the site on a daily basis but were not able to take any action unless they considered there to be a cause for significant concern.
- 2.4 The site was vacated on 1<sup>st</sup> January 2018 and the Clerk and outdoor team inspected the area on 2<sup>nd</sup> January 2018.

### 3. Site Clearance

- 3.1 There has been significant waste left on the site as well as damage to the ground and trees. Much of the waste left is industrial, including gas bottles and electric cabling.
- 3.2 The images below show some of the waste and damage to the land by vehicles or caravans. In addition, land has also suffered due to large fires.



- 3.3 The outdoor team began litter picking smaller rubbish on 2<sup>nd</sup> January 2018. The Town Council does not have the resources to remove and dispose of much of the waste, especially the cabling, tyres, gas bottles and an abandoned vehicle.
- 3.4 The Clerk is liaising with CBC's waste department over clean up. CBC are able to provide a grabber to remove waste at a cost of £250 plus £110 per tonne of waste removed.
- 3.5 The Town Council will pull the abandoned car to an accessible point near the entrance of the field. CBC will arrange for it to be collected and disposed of.
- 3.6 At this stage it is difficult to estimate the cost to the tax payer for the clear up of the site. Once clear up is complete the Clerk will report the total cost of man hours/associated work for the clear up.

### 4. Lease over The Pinnacle Land

- 4.1 The Pinnacle Land was originally leased to the Council 1919, with an extension to the land covered by the lease added in 1973. The site known as 'The Pinnacle Field' was included in the 1973 agreement.

- 4.2 The 99-year lease comes to an end in April 2018. The Clerk highlighted the expiry of the lease to the landowner whose solicitors are in the process of drawing up a renewal of the lease. At the time of issuing this report the landowner had not provided the Clerk with a proposal or draft renewal lease for the land. While the landowner has indicated that they wish to renew the lease the terms of any renewal have not yet been offered. It is possible that a new lease would no longer be for a long-term period.
- 4.3 The Clerk will continue to liaise with the landowner over a proposed renewal of the lease and will bring the matter back to the first available Council meeting for review.
- 4.4 As part of the Council's deliberation over the renewal of a lease for the land, Members may wish to consider the lands use and what steps could be taken by the landowner and the Council to better protect it from future unauthorised access.

**AGENDA ITEM 7**

**SANDY TOWN COUNCIL**

**COMMITTEE:** Community Services and Environment

**DATE:** 8 January 2018

**SUBJECT:** National Infrastructure Commission – November 2017

**1. Summary**

- 1.1 In November 2017 The National Infrastructure Commission released a report on the Oxford-Milton Keynes-Cambridge corridor, which Sandy sits within. The purpose of this report is to highlight some of the main themes/comments detailed within the NIC's recently released report.
- 1.2 Members should note that much of the report is speculative and there have been no announced decisions on any development or the East West Rail link and its route.

**2. Information**

- 2.1 The report notes that the towns and cities within the corridor are established on the strong transport links emanating from London, but that the connectivity between the towns and cities themselves is weak, with no functional east-west inter-relationship.
- 2.2 The document uses Sandy as a case study, stating planned investment in improving the A1 and the likelihood of a new interchange station between the East West Rail and the East Coast Mainline, present a key opportunity for co-ordinated planning of development and transport investment.
- 2.3 The case study looks at the location where a re-instated railway line from Cambridge to Bedford could cross over the existing line to permit passenger inter-change with the East Coast Mainline. It notes that there are three small towns in the area, arranged around two areas of natural conservation.
- 2.4 The Department of Transport and Highways England A1 East of England study which identifies the need for improvement to the Sandy section of the A1 is noted. The report acknowledges that the A1 is sub-standard and improvements or a new road would be needed to fully integrate any new development.
- 2.5 The strategy put forward in the Sandy case study connects Sandy, Potton and Biggleswade with a better public transport system and a new interlink station. The transport loop between the towns would form the basis for new neighbourhoods which link to existing centers. The arrangement of new settlements around this transport ring would result in a "Green Heart" of open space.

- 2.6 The report speculates that the East West Rail link and the Oxford to Cambridge Expressway could allow for potential growth at Sandy and between Sandy and Cambridge.
- 2.7 The report includes a route option for the East West Rail link which would include the creation of a new interchange station north of Sandy and suggests that this could be a focus for neighbourhood development. In this scenario the existing Sandy train station would close.
- 2.8 The report suggests that a new station between Sandy and Cambridge could also act as a focus for a new development.

### **3. NIC Key Recommendations**

- All new homes should be served by good quality public transport.
- Developments of all scales should account for the need for infrastructure and access to services.
- Road infrastructure and the A1's improvement is critical to development and the relationship with the East West Rail link.
- There must be better integration of disparate investigations into nationally significant projects (East West Rail Link, Oxford to Cambridge Expressway and A1 improvements) Infrastructure projects must immediately take an integrated approach to avoid missed opportunities.
- Improved collaboration between local and national partners to align infrastructure investment.
- Decisions on these major projects and the route they will take must be made to allow for planned and integrated development.

**AGENDA ITEM 8****SANDY TOWN COUNCIL****COMMITTEE:** Community Services and Environment**DATE:** 8 January 2018**SUBJECT:** A Nations Tribute – 11 November 2018**1. Summary**

- 1.1 At a meeting of the Community Services and Environment Committee on 6<sup>th</sup> June 2017 it was agreed that the Council would participate in the Battle's Over - A Nations Tribute on 11<sup>th</sup> November 2018. The tribute will see Beacons lit at 7pm throughout the country – a century after the end of World War One.
- 1.2 Members are asked to consider what arrangement they wish the event to take and whether a working group or sub-committee is required.

**2. Beacon Lighting**

2.1 The basic guidelines provided for the ceremony are as follows;

<b>Step 1</b>	Confirm the Council is taking part in the event	STC is officially registered as participating
<b>Step 2</b>	Confirm who will be lighting the beacon	
<b>Step 3</b>	Invite the Lord Lieutenant, Deputy Lord Lieutenant, High Sheriff, and any other guests	
<b>Step 4</b>	Arrange for a professional photographer	
<b>Step 5</b>	Promotion, posters/social media etc. Press releases	
<b>Step 6</b>	Consider if the names of those from the parish who were killed during WW1 will be read out before the beacon is lit. If so, who will read the names.	

- 2.2 The Sandy Royal British Legion are in support of the event, but are unable to help with the organisation due to commitments to the Remembrance Parade earlier in the day.
- 2.3 The Sandy Scouts are holding the Council's gas beacon which can be used for the event. Alternatively the Council could consider using Sc106 arts funds to commission the installation of a permanent beacon brazier.

**3. Recommendation**

- 3.1 A working group of Councillors is set up to contact and liaise with other bodies/volunteers and agree arrangements for the event.