

Sandy Town Council

To: Cllrs N Aldis (Chairman), J Ali, T Cole, A M Hill, G Leach, C Osborne,
D Quick, M Scott, J Sparrow, S Sutton
c.c. Cllrs P Blaine, W Jackson, M Pettitt, D Sharman, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 4 January 2016 commencing at 7.30pm.

Chris Robson
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
29 December 2015

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

3 Minutes of previous meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 16 November 2015 and to approve them as a correct record of proceedings.

Previously
circulated

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

Sandy Town Council

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| <p>5 Action List
To receive Action Report and any update.</p> | <p>Appendix
I</p> |
| <p>6 River Ivel Project
To receive the latest factsheet from the Environment Agency, about the River Ivel project.</p> | <p>Appendix
II</p> |
| <p>7 Market Town Match Funding
To discuss any potential project ideas for Market Town match funding.</p> | |
| <p>8 Cemetery Update
To receive an initial quote and outline of archeological works in regard to the cemetery project.</p> | |
| <p>9 Bedford Road Recreation Ground – Public Conveniences
To receive costings for the replacement of taps.</p> | <p>Appendix
IV</p> |
| <p>10 Sandy Cemetery Chapel
To receive information from the Town Clerk about the Cemetery Chapel.</p> | <p>Appendix
V</p> |
| <p>11 Berwick Way Estate
To receive a report from the Town Clerk on the adoption of open spaces.</p> | <p>Appendix
VI</p> |
| <p>12 Chairman’s Announcements</p> | |
| <p>13 Date of next meeting 22 February 2016</p> | |

Agenda item 5 - Community Services and Environment Committee - Action list

Subject	Action to be taken		Response /Status
	Minute	Action	
Meeting 1/6/15			
Engayne Avenue Estate	(6-15/16)	Cllrs Aldis and Ali research and gather information about the area and report back to the Council in six to nine months' time.	Report due December-March 2015/16
Bus Turning Circle	(12-15/16)	Defer a decision on whether the bus shelter outside Quince Court be moved until after the meeting with CBC had taken place.	Stagecoach trialling turning a bus on Engayne Ave. To advise CBC on practicalities.
Bus Shelter in Fallowfield	(15-15/16)	Defer this item until the bus route is decided.	Ongoing
Meeting 13/7/15			
Potton – Sandy Cycle way	(24-15/16)	Cllr Aldis was appointed Sandy Town Council representative on the Potton – Sandy cycle way group.	Discussions on route still ongoing.
Meeting 24/8/15			
Berwick Way Estate/ Amenity area	(33-15/16)	That Cllrs Aldis, Ali and Hill along with the Town Clerk meeting with TILCo to discuss the adoption and maintenance.	On Agenda
Meeting 5/10/15			
Beeston Green	(44-15/16)	The Town Clerk prepare a draft Management Plan. The Town Clerk to contact CBC about the possible Community Orchard project.	Ongoing Ongoing

River Ivel Project

Factsheet No 2

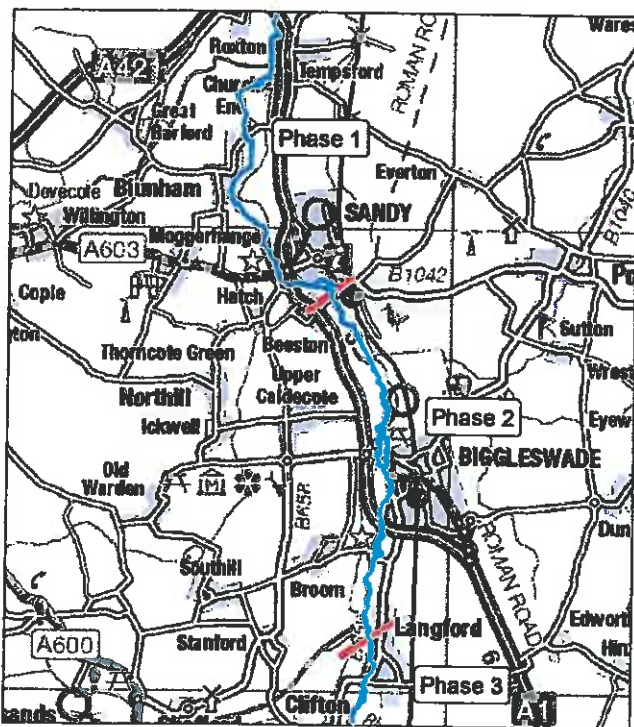
December 2015

This factsheet provides you with information about the River Ivel project.

River Ivel project update

There are a number of structures (for example: river banks, sluices and weirs) on and next to the river, that the Environment Agency was involved in building or maintaining over the years. We are currently reviewing the purpose of the structures that we maintain to see whether they are still required, particularly for managing flood risk to people and property.

This is a large project with many complex issues and constraints to consider. In order to progress the project we have broken it into phases. During each phase the structures and river embankments will be reviewed. This makes the project more manageable and focused on the maintenance needs of the structures. Phase 1 will look at structures from Tempsford to South Mills and the embankments from Tempsford to downstream of Sandy Weirs; phase 2 will focus on Sandy to Langford; and phase 3 is upstream from Langford Mill.



Phase 1 modelling

We carried out modelling of the structures along the River Ivel in August 2015. We have now commissioned additional modelling to focus on phase 1. The additional modelling is due in the New Year and will allow us to look in greater detail and develop a better understanding of the range of options that are available. There may be a number of options that would work, and no structure will be automatically removed. It is possible that structures could be:

- Altered
- Removed
- Replaced with an alternative structure
- Maintained by other organisations, groups or landowners

These options will then form part of the public consultation on phase 1. We will continue to engage with all interested parties about what could be done with the structures through a full and planned public consultation. Residents, partners and interested

groups will have an opportunity to have their say on what options could be taken forward.

For further information on the River Ivel Project please contact Chris Lenton, Project Manager:

Email: chris.lenton@environment-agency.gov.uk

Address: Bromholme Lane, Brampton, Huntingdon, Cambridgeshire, PE28 4NE

Telephone: 01480 483099 Mobile: 07826 890765

AGENDA ITEM 9

SANDY TOWN COUNCIL

COMMITTEE: Community Services & Environment Committee
DATE: 4 January 2016
AUTHOR: Town Clerk
SUBJECT: Bedford Road Recreation Ground Public Conveniences

Summary

On 1 June 2015 the Community Services & Environment Committee **Resolved** to investigate alternative tap fittings in the public conveniences at Bedford Road and the taps for public use at the cemetery in an effort to reduce the possibilities of vandalism. There was concern the tap fixtures can be left running, potentially causing serious damage and mess. Complaints have also been received about outdoor taps at the cemetery being left running.

Alternative Fittings

The grounds team leader has investigated solutions and determined the existing taps fittings at the cemetery can be replaced with self-closing non concussive basin taps. The taps are push activated and release water for 8-10 seconds before automatically switching off. This will remove the potential for vandalism and the risk of damage this could potentially cause.

2 taps would be required at a cost of £57.99. (including installation)

The toilets at the Bedford Road recreation ground already have self-closing taps. However the installation of a lockable mechanical autocut paper towel dispenser would help reduce the possibility of vandalism further. The dispenser only dispenses a small amount of paper towel at a time, making it harder to get a large enough quantity to block up sinks and toilets.

2 dispensers would be required at a cost of £66 each (£132)

The Council has budgets in place to cover the work;

- 406 – 4037 – Cemetery Maintenance/Security
- 500 – 4036 – Play Areas and Open Spaces Maintenance/Security

Recommendation

That the Town Clerk arranges for the cemetery taps to be replaced with self-closing non concussive basin taps and that mechanical autocut paper towel dispensers be installed in the Bedford Road recreation ground toilets.

AGENDA ITEM 11

SANDY TOWN COUNCIL

COMMITTEE: Community Services & Environment Committee

DATE: 4 January 2016

AUTHOR: Town Clerk

SUBJECT: Berwick Way Estate – Open Spaces

Background

Sandy Town Council has previously investigated adopting open spaces on the Berwick Way estate from the estates developer, Taylor Wimpy.

Members were previously informed that there was no Section 106 agreement in place when the estate was built and as such the developer would not provide a commuted sum to the Council for adopting the land.

Members of the Council met with the developers agents The Incidental Land Company (TILCo) for a site visit to assess the open spaces on the estate.

A site of particular interest was highlighted by TILCo as an option for development. The land in question is an open area in front of Pickering Close.

TILCo had obtained pre-application Advice (Ref: CB/14/03996/PAC) for 3 dwellings with associated parking on this particular parcel of land. Residents adjacent to the land attended a Council meeting to raise objections regarding the proposed development.

It was agreed a further meeting would be set up with TILCo to discuss pursuing adoption of the land.

Update

On the 20 November 2015 Cllr. Hill and the Town Clerk met with Mr R Orford of TILCo.

It was confirmed that there had been no Section.106 agreement agreed at the time planning permission was granted for the estate. This means the developer is under no obligation to provide a commuted sum for the adoption of the land by Sandy Town Council.

TILCo have proposed two suggestions to move the matter forward;

- 1) The first suggestion is that Taylor Wimpy makes a planning application for 3 houses on the specific open space previously discussed. This development would include an agreement regarding a commuted sum for the adoption of

remaining open space on the estate by the Council. This may be a lengthy process due to that fact that any planning application would mean that the issue may not get resolved for a while.

- 2) The second suggestion is that Taylor Wimpy transfer at nil consideration, the open spaces owned by them to the Town Council. Taylor Wimpy would then put £5,000 towards ensuring the open spaces are transferred in 'good condition' and a further £1,000 towards the Town Council's legal costs.

It has been suggested that the land in question cannot in fact be built up on. The Transfer document of a couple of the houses which back onto the open space does not make reference to a restriction relating to development on the open space. However, the Clerk is currently investigated whether documentation of a restriction is available. If this is the case suggestion 1 would no longer be a workable option.

AGENDA ITEM 10

SANDY TOWN COUNCIL

COMMITTEE: Community Services & Environment Committee

DATE: 4 January 2016

AUTHOR: Town Clerk

SUBJECT: Cemetery Chapel

Summary

Members are asked to note that the Cemetery Chapel has been made temporarily unavailable for use by funeral directors for services. This follows health and safety concerns raised by the grounds team supervisor following the use of the chapel for a service in December.

Information

The grounds team supervisor has raised concerns regarding both the exterior and interior stone work of the chapel. Various cracks and loose brick work are evident in the chapel which may result in falling stonework causing the possibility of injury.

In addition birds roosting in the roof of the chapel is resulting in a large amount of debris (feather, dust, droppings) falling into the chapel. In some circumstances breathing in dust or water droplets containing contaminated bird droppings can lead to breathing difficulties or in extreme cases disease.

The Council's Health and Safety consultants will be carrying out a health and safety review of all the Councils assets and facilities during the week beginning 4th January 2016, this will include a review of the chapel.

The consultants will be asked for specific advice regarding the use of the chapel. Following this the Town Clerk will bring back a more detailed report to Members at the next meeting of the Community Services and Environment Committee on 22 February 2016.

For members information the chapel was used for 3 services during 2015.