

Sandy Town Council

Minutes of a meeting of the Policy, Finance and Resources Committee of Sandy Town Council which was held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 30 March 2015 commencing at 7.30pm.

Present: Cllrs N Aldis, C Butterfield, W Jackson, C Osborne (Chairman), M Pettitt, M Scott (Vice-Chairman) D Sharman and R Smith

Absent: Cllr K Sharp

In attendance: Mrs C Baker-Smith (Clerk) and Cllrs J Ali, M Runchman, P Sharman and S Sutton.

1 Apologies for absence

There were none received.

Actions

Admin

2 Declarations of interest

- i) Declarable pecuniary interests - None
- ii) Non pecuniary interests – None

3 Minutes of previous meeting

RESOLVED to receive the minutes of the Policy, Finance and Resources Committee held on 16 February 2015 and to approve them as a correct record of proceedings. With one amendment to the Calendar of Meetings for 2015/16, the Annual Town meeting will be on the 18 May 2015 with the Policy Finance & Resources Committee meeting being cancelled.

Admin

4 Public Participation Session

A member of the public said that he had not received a reply to letters sent last year regarding financial matters. It was stated that the Council's solicitors had been instructed to reply in October/November of last year and the matter would be looked into.

5 Financial Reports

- i) A balance sheet and detailed financial report showing income and expenditure against the revenue budget for year to the end of January 2015 had been circulated in advance of the meeting. This was discussed. **RESOLVED** to note the reports
- ii) A schedule of payments made in January had been circulated in advance. **RESOLVED** to approve the schedule of payments.
- iii) **RESOLVED** to ask Cllr D Sharman to scrutinise bank reconciliations and statements for the month of January and sign these if approved at the end of the meeting.

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6 Administration Charge

Mrs Baker-Smith stated that a charge should be considered when researching into burial records or any other aspect of the council's work which could take considerable time. After discussion it was **RESOLVED** that a notice is added to the website stating that appointments should be made in advance to the office if the general public wished to research into burial records. Also **RESOLVED** that other local councils be contacted to ascertain if they charged for this service and that the matter be deferred to the new Council in May.

7 Rent Reviews

Members spent considerable time debating rent reviews for Biggleswade Hitchin & District Angling Association and the Reserve Forces & Cadets Association and it was **RESOLVED** to **RECOMMEND** that the Biggleswade Hitchin & District Angling Association rent should be £485.75 plus the rate of inflation in January 2015 and VAT and the Reserve Forces & Cadets Association rent be set at £190.00 + VAT for three years.

8 Community First

RESOLVED that the report be noted and a press release be issued showing the total of the grants made. It was **RECOMMENDED** that the decision on how money from the Council's grant be distributed in the future be deferred to the new Council in May. In the meantime any suggestions be sent to the office before the 18th May 2015. It was also suggested that four councillors and three members of the public could make up a grants committee.

9 Sandy Bowls and Cricket Clubs

(i) It was **RESOLVED** that permission for the Cricket Club to hold a Fun Day on 7 June 2015 at Sunderland Road Recreation Ground be approved.

(ii) Mr Reynolds reported on a request for sport development at Sunderland Road. After discussion it was **RESOLVED** that Bedfordshire Cricket give a presentation to the Town Council at its meeting on Monday 13th April 2015 and SSLA be invited to attend.

(iii) It was **RESOLVED** that the question of responsibility for payment of a skip at Sunderland Road Recreation Ground be **RECOMMENDED** to Council and that costs for the supply of the skip be sought.

10 Street Naming

It was **RESOLVED** that the name Bidlake Court be supported.

11 Adoption of Land at Berwick Way

It was **RESOLVED** that Cllrs Aldis, Osborne and Scott meet with Tilco Ltd and report back.

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12 Bank Statements and Reconciliations

Cllr Sharman confirmed that he had reviewed the bank statements and reconciliations during the meeting and had signed them as being satisfactory.