

Sandy Town Council

Minutes of a meeting of the Policy, Finance and Resources Committee of Sandy Town Council which was held in the Council Chamber at 10 Cambridge Road, Sandy, Bedfordshire on Monday 16 February 2015 commencing at 7.30pm.

Present: Cllrs N Aldis, W Jackson, C Osborne (Chairman), M Pettitt, M Scott (Vice-Chairman) D Sharman and R Smith

Absent: Cllrs C Butterfield, K Sharp

In attendance: Cllr J Ali, Mrs C Baker-Smith (Senior Administrator), Mr M Fensome (Central Bedfordshire Council) and Mrs S Jones (President of Sandy Chamber of Trade)

1 Apologies for absence

There were none received.

Actions

Admin

2 Declarations of interest

i) Declarable pecuniary interests - None

ii) Non pecuniary interests - Cllr Osborne declared a personal interest in item 8 (Scale of Charges for 2015/16) on any matter relating to Sandy Football Club because he is Chairman of Sandy Football Club.

Cllr Pettitt declared a personal interest in item 8 (Scale of Charges for 2015/16) on any matter relating to Sandy Colts Football Club, Sandy Cricket Club and SSLA as he is a Vice-President or an Officer of each one.

3 Minutes of previous meeting

RESOLVED to receive the minutes of the Policy, Finance and Resources Committee held on 5 January 2015 and to approve them as a correct record of proceedings.

Admin

4 Public Participation Session

There were no members of the public present.

5 Dementia Friendly Communities

Cllr Pettitt introduced Mark Fensome Strategic Commissioning Officer from Central Bedfordshire Council who gave a presentation on dementia friendly communities and how to get local communities involved. After a 20 minute powerpoint and video session and discussion it was **RESOLVED** that the Town Council would host a meeting on Wednesday 1st April 2015 at 7pm at the Council Offices and invite local shops, groups and businesses to attend to make "Sandy Dementia Friendly". Mr Fensome will supply information packs for the meeting. Mrs S Jones of the Chamber of Trade attended the presentation and asked Mr Fensome to attend one of their meetings. Mr Fensome reported that other local towns were also interested in the scheme.

Admin

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6 Financial Reports

- i) A balance sheet and detailed financial report showing income and expenditure against the revenue budget for year to the end of December 2014 had been circulated in advance of the meeting. This was discussed. **RESOLVED** to note the reports
- ii) A schedule of payments made in December had been circulated in advance. Various description errors were pointed out and needed to be amended. **RESOLVED** to approve the schedule of payments.
- iii) **RESOLVED** to ask Cllr Scott to scrutinise bank reconciliations and statements for the month of December and sign these if approved at the end of the meeting.

Admin

7 Calendar of Meetings 2015/16

A revised calendar for 2015/16 had been circulated in advance of the meeting. This was discussed and it was **RESOLVED** to confirm the Annual Town Meeting as being on Monday 27 April 2015 and to amend the dates of some Town Council meetings (a copy of the approved schedule is attached to these minutes.)

Admin

8 Scale of Charges 2015/16

Members spent considerable time debating the draft scale of charges for 2015/16 which had been circulated before the meeting for recommendation to council for the financial year 2015/16 and it was **RESOLVED** to recommend the following charges to Sandy Town Council for the financial year 2015/16:

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Burial Charges	
Memorial fees	2015/16
Headstone, vase or tablet	£130
Subsequent inscription	£45
<i>Treble fees for non-parishioners</i>	
Exclusive Right of Burial fees	
In earthen grave 7 ft x 3 ft	£175 (all sections)
In earthen grave 7 ft x 6 ft	£275 (all sections)
Cremated remains in earthen grave 2 ft x 2 ft	£90 (all sections)
Cremated remains in earthen grave 4 ft by 2 ft	£125 (all sections)
<i>Treble fees for non-parishioners</i>	
Interment fees (including excavation)	

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The interment fees shown below apply where the interment is not exceeding 7ft, for each additional foot an extra charge of £70 is payable	
Body of a non-viable foetus or a child whose age at the time of death did not exceed 12 months	£30
Body of a child whose age at the time of death exceeded 12 months but did not exceed 12 years	£60
Body of an adult over 12 years	£400
Cremated remains	£120
<i>Treble fees for non-parishioners</i>	
Other fees	
Cemetery Chapel	£65
Maintenance of graves (per single grave not planted per annum)	£50
Maintenance of graves (per single grave planted x2 per annum)	£115
New requests for maintenance of planted grave	£150
Maintenance in perpetuity	£2290
Scattering of ashes	£24
Transfer of rights of burial document	£55

Sports Charges	
Bedford Road Recreation Ground	2015/16
Sandy Football Club	
Pitch and pavilion rental	Lease
Line marking of football pitch per marking	£23.50 + VAT
Sunderland Road	
Seasonal hire of junior pitch	£64.50
Casual use of a senior pitch	£32 + VAT
Casual use of junior pitch	£11 + VAT
Sandy Colts and other junior teams	£167.00
Sandy Colts senior teams	£192.00
Sandy FC and other adult teams	£410.00
Cricket	
Sandy Cricket Club (pitch, 2 changing rooms/education room*)	Tbc
Casual use of cricket pitch (income to Club)*	Set by SCC
Other clubs (seasonal use of 2 changing rooms)	£214.00
Casual use of 2 changing rooms	£19.50

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Bowls	
Sandy Town Bowling Club* Rink fees (per person per rink per hour)	Lease £3.80 + VAT
Premises Hire Jenkins Pavilion Non profit making youth groups Commercial or business groups	Set by SLL
Other fees	
Town Centre Car Park Pass (non-refundable)	£120.00

It was **RESOLVED** that the current charges for the hire of the Council Chamber, market stall fees and photocopying charges remain the same for the financial year of 2015/16.

RESOLVED to recommend to Town Council that the draft scale of charges for the financial year of 2015/16 be adopted with the amendments described above.

9 Sandy Police Pod

RESOLVED that the email be noted.

10 Harris's Funfair – Funfair on Pinnacle Field

Admin

It was **RESOLVED** that the funfair be allowed to operate on the Pinnacle Field from Sunday 15th March and depart on Sunday 29th March 2015 (operational days Thursday 19th, Friday 20th, Saturday 21st, Sunday 22nd, Thursday 26th, Friday 27th and Saturday 28th) on the same conditions as in previous years. A deposit of £1000 would be payable in advance with an operational day charge of £100.

11 Pinders Circus

Admin

It was **RESOLVED** that the circus be allowed to operate on Sunderland Road Recreation Ground, on the same conditions as in previous years, from Monday 4th May and depart on Wednesday 6th May. A deposit of £500 would be payable in advance with a trading day charge of £60. It was also **RESOLVED** that Pinders Circus put up posters around Sunderland Road Recreation Ground advertising the circus.

12 CCTV Meeting

It was **RESOLVED** to note the minutes of the meeting held on 4th December which had been circulated in advance and that Cllr Aldis would attend the meeting on Tuesday 24th February 2015 on the Council's behalf.

13 War Stock

RESOLVED to note the report.

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14 Sandy Charities Accounts 2014

RESOLVED to note the report.

15 Office Furniture

After discussion it was **RESOLVED** that the large council table and the other smaller table be auctioned and that quotations were sought from reputable auction houses.

16 Bank Statements and Reconciliations

Cllr Scott confirmed that he had reviewed the bank statements and reconciliations during the meeting and had signed them as being satisfactory.

Sandy Town Council Calendar of Meetings
2015-2016

2015	Meeting Dates as agreed for 2014/15	
Mon 05.01.15	Development Scrutiny	Policy, Finance & Resources
Mon 12.01.15		
Mon 19.01.15	Town Council (Precept) [8]	
Mon 26.01.15	Development Scrutiny	Community Services & Environment
Mon 02.02.15		
Mon 09.02.15		
Mon 16.02.15	Development Scrutiny	Policy, Finance & Resources
Mon 23.02.15		
Mon 02.03.15	Town Council [9]	
Mon 09.03.15	Development Scrutiny	Community Services & Environment
Mon 16.03.15	Human Resources	
Mon 23.03.15		
Mon 30.03.15	Development Scrutiny	Policy, Finance & Resources
Mon 06.04.15	Bank Holiday	
Mon 13.04.15	Town Council [1]	
Mon 20.04.15	Development Scrutiny	Community Services & Environment
Mon 27.04.15		
Mon 04.05.15	Bank Holiday	
Mon 11.05.15	Town Council (Annual Meeting) [2]	
Mon 18.05.15	Development Scrutiny	Policy, Finance & Resources
Mon 25.05.15	Bank Holiday	
Meeting dates as proposed for 2015/16		
Mon 01.06.15	Development Scrutiny	Community Services & Environment
Mon 08.06.15	Human Resources	
Mon 15.06.15		
Mon 22.06.15	Development Scrutiny	Policy, Finance & Resources
Mon 29.06.15		
Mon 06.07.15	Town Council[2]	
Mon 13.07.15	Development Scrutiny	Community Services & Environment
Mon 20.07.15		
Mon 27.07.15		
Mon 03.08.15	Development Scrutiny	Policy, Finance & Resources
Mon 10.08.15		
Mon 17.08.15	Town Council[3]	
Mon 24.08.15	Development Scrutiny	Community Services & Environment
Mon 31.08.15	Bank Holiday	
Mon 07.09.15	Human Resources	
Mon 14.09.15	Development Scrutiny	Policy, Finance & Resources
Mon 21.09.15		
Mon 28.09.15	Town Council[4]	
Mon 05.10.15	Development Scrutiny	Community Services & Environment
Mon 12.10.15		

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2015-2016

Mon 19.10.15		
Mon 26.10.15	Development Scrutiny	Policy, Finance & Resources
Mon 02.11.15		
Mon 09.11.15	Town Council[5]	
Mon 16.11.15	Development Scrutiny	Community Services & Environment
Mon 23.11.15		
Mon 30.11.15	Human Resources	
Mon 07.12.15	Development Scrutiny	Policy, Finance & Resources
Mon 14.12.15		
Mon 21.12.15	Town Council [6]	
Mon 28.12.15	Holiday in lieu of Boxing Day	
2016		
Mon 04.01.16	Development Scrutiny	Community Services & Environment
Mon 11.01.16		
Mon 18.01.16	Town Council [7] Budget Meeting	
Mon 25.01.16		
Mon 01.02.16	Development Scrutiny	Policy, Finance & Resources
Mon 08.02.16		
Mon 15.02.16		
Mon 22.02.16	Development Scrutiny	Community Services & Environment
Mon 29.02.16		
Mon 07.03.16	Town Council[8]	
Mon 14.03.16	Development Scrutiny	Policy, Finance & Resources
Mon 21.03.16	Human Resources	
Mon 28.03.16	Easter Monday	
Mon 04.04.16	Development Scrutiny	Community Services & Environment
Mon 11.04.16	Town Council[9]	
Mon 18.04.16	Development Scrutiny	Policy, Finance & Resources
Mon 25.04.16	Annual Town Meeting	
Mon 02.05.16	Early May Bank Holiday	
Mon 09.05.16	Town Council (Annual Meeting)	
Mon 16.05.16	Development Scrutiny	Community Services & Environment
Mon 23.05.16		
Mon 30.05.16	Spring Bank Holiday	