

Sandy Town Council

To: Cllrs N Aldis, B Blackley, A Effiong, R Lacey, A Lock, R Lock, C Osborne, M Scott, S Sutton (Chairman) and N Thompson
c.c. Cllrs S Baker, J Hewitt, M Pettitt and P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10 Cambridge Road, Sandy SG19 1JE on Monday 25th March 2024 commencing at 7.30pm.



Nicola Sewell
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
20th March 2024

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

Sandy Town Council

3 Minutes of Previous Meeting

To consider the minutes of the Community, Services and Environment Committee held on Monday 5th February 2024 and to approve them as a correct record of proceedings.

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

5 Action List

To receive the Action List and any updates.

Appendix I

6 Electric Vehicle Charging Points - Carpark Working Group

Further to the last meeting of CS&E the Committee is asked to receive a report on the Carpark Working Group meeting held in February 2024.

7 Recreation

a) Open Space Assessment (Draft)

In December 2023 the Deputy Town Clerk completed a survey on the open space assessment conducted by Consultants Knight, Kavanagh & Page Ltd on behalf of Central Bedfordshire Council (CBC). Attached is a link to the draft report. However, the report is attached for information only. It is a lengthy document which fulfils the obligation of CBC to carry out a robust assessment of the need for open space, sport and recreation facilities. It is only under the provision of allotments that the Sandy area is under provided for. The Council is aware of this and is taking all the steps it can to rectify the situation.

b) Playground Equipment – Replacement / Repair proposals

See Reports attached

Appendix II

8 Events Working Group

To receive a report on the meeting of the Working Group held on 29 February 2024.

9 Land at Scout Hut/Cadet Hut

A request has been taken to Taylor Wimpey through Woodfines following a decision by Full Council on 4th March 2024 (227-2023/2024). Taylor Wimpey has yet to respond to STC's request.

Sandy Town Council

10 Provision of an Allotment Site

Further to discussions at recent meetings of the Committee and at the Council Meeting held on 30th October 2023 (Minute 134-2023/2024) to consider a verbal report on the latest developments.

11 Provision of Gazebos

To consider the proposal to purchase event gazebos from the Events Working Group. The proposal is to provide five 3mtr x 3mtr pop up Gazebos for use of the Town Council and the Neighbourhood Plan Steering Group. In order to have gazebos in place for the market in April the Council is asked to consider the following proposals to purchase;

- 3mtr x 3mtr Gazebo frame including bag £305
- 3mtr x 3mtr Gazebo walls £117 per gazebo
- Gazebo roof £205
- The colour to be either navy blue or green.

The costs are for five gazebos (exclusive of VAT) but as we need two for the Spring Market it is recommended that two are bought now and the three additional gazebos are bought in the new council year.

12 Biggleswade Living Streets

The Committee is asked to consider a request from Biggleswade Living Streets to support their campaign regarding the accessibility of pavements across the county. Representatives of Living Streets will attend the meeting to assist the Committee in its discussions. Report attached.

Appendix III

13 Draft Action Plan 2024/25

The Committee is asked to consider the draft Action Plan 2024/2025.

Appendix IV

14 Tree Reports

As agreed at Minute 51-2023/24 the tree reports are attached for consideration by the Committee.

Appendix V

15 Request to use Sunderland Road for Parking

To receive a request from Cllr Simon Ford to allow parking at the bottom end of Sunderland Road recreation ground for the Sandy Tigers FC tournament on 18th and 19th May.

Sandy Town Council

17 Tree Removal Request at Beeston

At the Meeting of the Town Council held on 30 October 2023 (Minute 143-2023/2024 refers) a request was considered from CBC Housing Delivery to remove a tree and vegetation on Town Council land to facilitate the development of six affordable houses at Beeston. The Council advised it would only give its consent if it sees a reinstatement plan that includes planting of native trees and shrubs and that the site is left in a safe and tidy condition. See at the appendix a proposal received from CBC.

Appendix VI

The Committee is invited to discuss the proposal.

18 Chairmans' Items

19 Date of Next Meeting: Monday 29th April 2024

Agenda Item 5 - Community Services and Environment Committee - Action list For March 2024

Subject	Action to be taken Action	Response /Status
Full Council Meeting 20/04/16		
Allotments and Community Orchard At Beeston (CBC owned land) Min (22-16/17)	Progress and update reports to go to the Community Services and Environment Committee	Refer to CS&E Agenda March 2023 for previous text. The condition of the proposed allotment site. was discussed at the Council meeting on 30th October. The future use of the site now depends on CBC reacting to the poor condition of the site. If CBC does not take action to remove the hard surfaces identified the Council will consider rejecting the site. Further to the Meeting of Full Council on 11th December 2023 Officers of the Town Council, the Mayor and the Chairman of this Committee have met with CBC to discuss the potential site
CSE Meeting 23/08/2021		
Min (33-21/22) EV Charging Points	RESOLVED that the Clerk submit a list of STC owned sites for consideration as part of CBC’s EV Charge Point Scheme	Refer to CS&E Agenda March 2023 for previous text. Tom Price, Senior Sustainable Transport Officer for CBC attended March meeting to give update, including reapplying for grant for Sandy to be included in 2023 plans. A Working Group was set up to consider siting of EV points and impact on capacity of car park. CS&E Recommendations for option 1 agreed at Full Council on 7 th August 2023. However, Option 1 now includes 3 rapid charging points <i>OPTION 1</i> <i>3 x 50kW rapid charge points over 6 bays (wholly BP Pulse funded)</i> <i>4 x 7kW standard charge points over 8 bays (50% grant funding/50% BP Pulse, with some revenue share to Sandy TC)</i> See agenda
CSE Meeting 21/03/2022		
Min (118-2021/22) Queen’s Jubilee	RESOLVED: that S106 and CBC councillor grant monies be used to supply an additional mosaic for the town.	Refer to CS&E Agenda March 2023 for previous text. Three artist bids are currently being considered

CSE Meeting 09.05.2022		
<p>Min (134-2021/2022)</p> <p>Beeston Green Drainage Minute(40 – 2023/24 refers)</p>	<p>Meeting between Philip Lovesey, Operations Manager at Bedford Group of the Drainage Board took place.</p>	<p>Refer to CS&E Agenda March 2023 for previous text.</p> <p>The majority of this work has been completed</p> <p>A meeting was held on 3 November 2023. Cllr Mike Scott did make a verbal report to the Committee meeting on 6 November 2023.</p> <p>Summary of report</p> <ul style="list-style-type: none"> • at the northern end of Beeston Green . we inspected the watercourse that runs along Brook End Lane, past the Grange , along past Grange Gardens and out to the A1. It was very clear that many obstacles were in and around this watercourse obstructing its flow, including the Willows in front of Grange Gardens ,the bridge into Grange Gardens and the pipework alongside the bridge and then into a very choked area around Willow Island . • The IDB representative agreed that these obstructions were detrimental in keeping these properties clear of flooding and the area could be offered some relief from flood risk as IDB were doing some work in a nearby area . • Discussions took place regarding the new development of six houses beside The Green. <p>Response from IDB January 2024</p> <p>The small section opposite the T junction from Beeston Green has been added to the works outstanding however, it should be noted that the IDB already has a full programme of works that keep being delayed due to high water levels and the work needs to be done outside of bird nesting season,. It is already in next financial years works programme.</p> <p>In addition to this regarding The Riddy- the IDB arranged and filled two skips at its own cost to remove rubbish from the slip road ditch. All rubbish was removed from the channel apart from the banked up area near the bridge/gate. This can be hand picked by volunteers. We have replaced the barbed wire fence as this was installed nearly 25 years ago by ourselves to keep cattle out of the ditch. We did have an issue with the gate.If the gate is damaged, we can replace. IDB would like to work</p>

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APPENDIX I

		<p>with Richard Lawrence (BRCC) to infill any gaps off the slip road with planted hedge.</p> <p>The Girtford Flap valve is off and IDB are looking at a repair. Also,,the IDB would like to do some public safety work to this chamber in the spring/summer by installing a small set of steps down to the brook and possibly a small safety ladder within the chamber.</p>
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Community Services and Environment Committee

Date:	25th March 2024
Title:	Playground Equipment – Replacement/Repair Proposals
Contact Officer:	Deputy Town Clerk

Purpose of the Report

1.0 To consider a report on Proposals for the imminent replacement of equipment at Fallowfield Recreation Ground and

1.1 This winter the Deputy Town Clerk and Outdoor Team Leader has been tackling the issue of replacing equipment that needs speedy attention or the Council will be obliged to consider closing play areas or individual pieces of equipment

Recommendation

2.0 That the Committee considers the report and recommends to PFR Committee that the full list of work as set out in the report be approved and funded from the Rolling Capital Fund.

Background

3.0 The Committee was advised at the last meeting that the officers have been meeting to secure a playground equipment company. A suitable company has been identified. The Committee is asked to consider the following proposals for the play equipment at Bedford Road Rec and Fallowfield Rec. If action is not taken to repair this equipment individual pieces of equipment will have to be closed off with Heras fencing or all sections of playgrounds closed off

3.1 Members are encouraged to visit the two featured playgrounds and if Members can attend during the day officers are happy to meet members to go through the issues. Please contact the Office

Quotations

4.0 The Council has received the following quotes from Reids Playground Maintenance at Bedford Road and Fallowfield Recreation Grounds

Bedford Road Recreation Ground - Equipment	Works /Equipment Required	Cost
Rotor Web (Witches Hat) Steel ropes fraid badly	Replace 1 No.	£1845.00

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Bank slide (quotes Of £8,00o received for replacement)	To weld repair	£380.00
Cableway 30 m in length (known as the centre piece of the playground – has been off limits for over a year)	Strip item and replace cable, Carriage, seat complete with chains, shackles and bushes	£1335.00
Aero Skate	Strip equipment down, check parts for wear and re-fit item(if parts are worn there would be an additional quote to replace)	£185.00
OX Unit	To replace deck with new mexideck and re-attach existing components Provide new net	£895.00 £380.00
Timber Trim Trail	Replace 2 No. 200nn x3m logs in the ground with new pressure treated timber Replace 1 No.200mm x 2.4m logs in the ground with new pressure treated timber	£800.00 £380.00
Clatter Bridge	To adjust the bridge to provide better ground clearance	£130.00
Totem Pole	To replace 2 No. sets of rubbers with new	£580.00
2 No. Basketball Posts	To check fixings and seam weld to secure	£650.00
3 No. Proludic Picnic benches	To re-secure the items on the posts	£160.00
		Total Excluding VAT £7,640

Fallowfield Recreation Ground Equipment		
Dog proof Gate to	Junior Area be adjusted to Work correctly	£250.00
2 x dog proof gates	To remove existing and replace with 2 new gates, adapt existing fencing and make macadam surface good	£1100.00
Multiunit	Replace 4 No. new nets (these will be taken down to make matching nets)	£4695.00
Small Unit	To replace 3 No. nets (these will be taken down to make matching nets)	£3425.00
2 Bay 2 Cradle 2 Flat Seat Swings	Works involve; Remove the existing grass mats Excavate area by 42m ² X 150mm depth, supply and lay PCC edging, supply and compact 10mm of MOT stone and supply and lay 42m ² of black colour wet pour at 50mm depth	£7175.00
Toddler Area 2 No. Gates	To adjust 2 dog proof gates to close correctly (if mechanisms are worn a quote will be needed)	£500.00
Springer – Motor Bike	To repla bottom spring clamps with new and make red wet pour surface good	£240.00
Sutcliffe Play Seesaw	Check parts for wear, lubricate and re-fit Remove existing wet pour surface and supply and lay 16.5m ² of black colour wet pour	£185.00 £1655.00
Sutcliff DDA Roundabout	To cut out 21 l/m x 200mm wide of wet pour shrinkage and relay with new black rubber	£2100.00
Bottom Gate	To adjust gate to close correctly	£250.00

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		Total excluding VAT £21575
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4.1 The Council should be aware that the play equipment in the ownership of the Town Council is inspected weekly and defects, trip hazards etc are recorded. Our limited budgets do not allow for many issues to be addressed on a regular basis.

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Financial Implications

5.0 . The Council is advised that in order to address these defects Funding would be required from the Rolling Capital Programme. If the work is not approved our limited budgets would be used to close off playgrounds or individual pieces of equipmen

Legal Powers

6.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.

Community Services and Environment Committee

Date:	25th March 2024
Title:	Biggleswade Living Streets
Contact Officer:	Deputy Town Clerk

Purpose of the Report

1.0 To consider a request from Biggleswade Living Streets to support its campaign

Recommendation

2.0 That the Committee considers the requests from Living Streets and discusses its response

Background

3.0 Representatives of Living Streets will attend to present their campaign. The Committee is advised that the Local Government Association commissioned its own report from Sustrans on the impact pavement parking has on pedestrians and also the damage caused to footways etc. It has been over three years since the governments' consultation on giving local councils more powers to act on these matters and to date no response has emerged. The consultation ended in November 2020 and recently Scotland has made pavement parking illegal.

3.1 Biggleswade Living Streets, a group that cares about making our towns and villages nicer and safer for walking, wheeling (cycles) and scooting (scooters) contacted STC stating:

We're getting in touch because we need your help with something important.

Working with Leighton Linlade Living Streets, we've launched an e-petition urging Central Bedfordshire Council to ensure our pavements are accessible for all. Currently, many people struggle to navigate our streets due to a lack of dropped kerbs at junctions, inconveniently placed street furniture, bins blocking narrow pavements all day, and cars frequently parking on the pavements, amongst other things our goal is to remove or mitigate for these obstacles to make getting around easier, safer and more pleasant for everyone, particularly for those with mobility challenges, parents with pushchairs, and blind or partially sighted people. We all know how important it is to be able to walk safely on the pavements. It's about making sure our streets are welcoming to everyone. So, we're asking for three things;

Please sign our e-petition to show you support keeping pavements clear.

https://www.centralbedfordshire.gov.uk/directory_record/206005/request_to_adapt_a_clear_pavement_policy

1. Share this e-petition with people in your area. The more people know about it, the better.

2. Use your social media and other ways to talk about why clear pavements are important. It's a great way to get the word out.

As community leaders your support can really make a difference. Together, we can make our towns and villages better places to live, where everyone can move around freely and safe.

Financial Implications

5.0 . The financial implication are negligible at the moment

Legal Powers

6.0 The actions undertaken are covered by the Localism Act 2011, s.1 the General Power of Competence, for which Sandy Town Council is eligible and is a power of first resort, allowing the Council to do anything an individual can do.



SANDY
Town Council

SANDY TOWN COUNCIL - Community Services and Environment Committee Draft Action Plan 2024/25

The following Action Plan summarises and prioritises the committee’s activities and projects that will continue to be worked on over the 2023/24 year. The action plan is mainly project based and does not take into account the daily business of the Council, such as routine maintenance and administration, dealing with and carrying out actions resulting from public enquiries, completing training and statutory activities.

COMMUNITY SERVICES AND ENVIROMENT COMMITTEE				
Budget	Objective	Actions	Responsibility	Timescales
2023/24 Activities				
Town Centre				
Grant Funding Applied for of £15,000	Welcome Back Fund – Design and production of Town Centre directory maps and notice boards	1) Installation of notice boards and maps by Council Outdoor Team		Date for installation by 31 st March 2024
	Continue to pursue Electric Car Charging Points	1) CBC confirmed that EV Charge Points will be installed in Sandy in 2024. 2) Carpark Working Group established	1) CBC Sustainable transport officer to give update to STC 2) To look into the operation and condition of the carpark	April 2024
Town Entrance				
	Design and Renewal of new Town Signs at the entrance to Sandy Project stalled and	1) Signage to be installed at agreed locations by appointed contractor Outdoors Team cannot work in Highway and contractor will instll new posts where appropriate 2) Cadent approved sites	1) Working Group 2) DeputyCBC 3) Deputy Clerk 4) Outdoor Team/Deputy	Signs manufactured and received Cadent have confirm sites and need to attend installation at new site

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	fell behind. Clerk to prioritise moving forward.	3) Seeking Highways permission to install	Clerk	CBC contacted, awaiting agreement for installation as support needed for highways siting Sign installation target – 31 st March 2024
BEESTON				
£0 TBC	Agreeing community land lease and developing a project plan for the development of the Beeston Community Orchard and Allotments.	1) requests to the Council as part of 2024/25 budget process 2) Enquiry into costs to clearance of site in order to make it suitable for allotment use [1) CBC/STC 2) STC/CBC 3)	Complete Ongoing
Sport, Leisure and Wellbeing				
£2,000 annual contribution to the Green Wheel from STC	Work with BRCC to continue progression and improvement of the Green Wheel	1) Continued meetings of the Green Wheel Group to develop the Wheel further and provide support to volunteers. 2) Continuation and publicity of Green Wheel social media page and, 'Friends of Sandy Green Wheel'. 3) Run seasonal Green Wheel Walks	1) BRCC/SGW 2) SGW/Cllrs/Admin 3) SGW/Cllrs/admin	Ongoing Ongoing Ongoing
	Participate in the Great British Spring Clean	1) Promotion and provision of equipment and rubbish collection for community litter pickers.	1) Admin	Date for 2024 event 22 nd March
Environment		1)	1)	
	Tree Planting	1) Identify suitable sites in Sandy and Beeston 2) Select species for planting 3) Apply for grants from CBC 4) Work with other community groups to	1) Admin 2) Outdoor team 3) STC/Admin 4) Cllrs/Admin	Complete Complete October/March 2024/24 report annually

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		encourage more planting 5) Continue to liaise with Rewilding East Project	Deputy Clerk/EWG	Ongoing Tiny Forest Ongoing
	Replacement of electric vehicles	1) Research suitable replacements 2) Order new as needed	1) Clerk STC/PFR/	Complete Ongoing
	Monitoring of pollution from A1	1) Keep watching brief on any reports from government departments. 6) Respond to any relevant consultations on pollution and traffic flows	1) EWG/Clerk 5) EWG/CSE/Clerk	Ongoing Ongoing
Events (Via Events Working Group)				
£TBC	Skate Park Anniversary Event		1) EWG/Admin	
£TBC	To 2023 Light Switch on Event	1) Order staging and PA System 2) Order Christmas Tree 3) Agree any additional lights as part of Scheme within existing budget. 4) Apply for road closure and temporary event licence 5) Liaise with Darren on programme, stalls, set up and running of the event 6) Risk Assessments, Event management plan to be produced 7) Promote and hold event with Darren 8) Premises licence for market square renewed every year	1) Admin 2) Admin 3) Clerk/PFR/Contractor 4) Admin 5) Clerk/Admin 6) Clerk 7)Clerk/Admin/FOSCL/ Events Wrk Grp. 7) August	
£TBC	Organise 2 street markets	1) Agree dates 2) Contact stall holders 3) Apply for road closure	2) EWG	Complete

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		4) Recruit volunteers		
	Organiser STC attendance at key town events	1) Organise council surgery/presences at carnival and other key events throughout 2023/24. 2) Talk to public about work of council including 4 year plan.		
£TBC	Work with the RBL to hold the 2024 Remembrance Parade	1) Meet to agree programme for 2024 2) Apply for road closure 3) Liaise with volunteers 4) Order PA equipment	1) Events Wrk Grp/RBL 2) STC	July 2024 Aug 2024
TBD	Review and Monitoring of Community Plan	1) Monitor progress against action points in the Community Plan via reports from the Community Plan Working Group.		
On-Going Activities				
	Park Checks and Maintenance	Regular Checks and Maintenance. Consideration of needs and any new equipment required.		
	Green space equipment	Maintenance and renewal of essential equipment		
	Car Park	Review and maintenance.		
	CCTV	Administration, maintenance and renewal. Consideration of any CCTV matters.		
	Street furniture	Maintenance, renewal and consider requests for additional/memorial		
	Public Toilets	Maintenance		

Trees

AGENDA ITEM 13

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CBC = Central Bedfordshire Council

BAOWK = Beeston Allotment and Orchard Working Group

Env. Wrk Grp = Environmental Working Group

SCG = Sandy Centre Group

SGW = Sandy Green Wheel Group

STC = Sandy Town Council

SP Wrk Grp = Skatepark Working Group



TREE REPORT

Sandy Town Council

10 Cambridge Road

Sandy

Bedfordshire

PE19 1JE

CLIENT:

Nicola Sewell – Town Clerk

DATE OF INSPECTION:

7th & 14th February 2024

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- i. KEY TO AGE CLASS
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- iiii. PRIORITY OF WORKS

1. INTRODUCTION

- 1.1 I was instructed by Sandy Town Council, Nicola Sewell, The Town Clerk to inspect all Trees in The Churchyard of St. Swithin's Church, The Cemetery on Potton Road and Beeston Green, report on their condition and make recommendations for management as necessary. The weather was bright with little to no wind.

2. GENERAL

- 2.1 The sites were visited on the 7th and 14th February 2024. All data within this report was obtained during this visit.
- 2.2 Trees were inspected from ground level only and marked with a numerical identification tags to aid future identification.

3. TREE PRESERVATION ORDERS

- 3.1 The Town and Country Planning (Tree Preservation) (England) Regulations 2012 allows for trees either as groups or individuals or as woodlands, to be protected by Tree Preservation Orders (TPO), these have the effect of preventing the cutting down, topping, lopping, uprooting, wilful damage or wilful destruction of trees except in certain circumstances, other than with the consent of the local planning authority.
- 3.2 A Conservation Area (CA) is an area designed by the Local Planning Authority as one of "special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance". Special controls exist with regard to demolition and alteration of buildings: Listed Building Consent must also be obtained for any demolition, even if the building is not itself listed. Similarly, trees are given some protection with the requirement for the local authority to be given six weeks written notice before carrying out any work on trees: this gives the authority time to decide if a TPO is necessary.

4. CONCLUSION

Beeston Green

Most of the trees along the roadside of the green have been struck by high sided vehicles. All remaining trees require deadwood removal and minor works.

Cemetery

Tag 415 a cherry has an unstable root plate and requires removal.

Tag 423 a thuja located on the boundary with Stratford Road is advanced stage of decline and unlikely to recover, this tree requires removal.

St Swithun Church

Generally, most tree inspected are in a reasonable condition although some deadwood wood removal is required due to the high use of the area.

STEVE DEAR TREE SERVICES LTD - 01525 862000

APPENDIX I

KEY TO AGE CLASS

- YOUNG TREE (y)** - First or early stage of growth

- SEMI MATURE (s/m)** - Fully formed but not complete in natural growth and development

- MATURE (m)** - Complete in natural growth and development

- OVER MATURE (o/m)** - Complete in natural growth and development showing signs of decline

- VETERAN (v)** - As above but of high amenity, historical value

APPENDIX II

BIBLIOGRAPHY

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9. National tree safety group (2012) Common sense risk management of trees. Forestry commission.

APPENDIX III

BEAUFORT SCALE

SCALE NUMBER	WIND SPEED mph	WIND NAME	NOTICEABLE EFFECTS OF WIND ON LAND
0	<1	CALM	Smoke rises vertically
1	1-3	LIGHT AIR	Direction shown by smoke drift, but not by vanes
2	4-7	LIGHT BREEZE	Wind felt on face. Leaves rustle. Wind vane moves
3	8-12	GENTLE BREEZE	Leaves and twigs in motion. Wind extends a light flag
4	13-18	MODERATE BREEZE	Raises dust and loose pages, Moves small branches.
5	19-24	FRESH BREEZE	Small trees in leaf begin to sway
6	25-31	STRONG BREEZE	Large branches move. Phone wires whistle
7	32-38	MODERATE GALE	Whole trees in motion
8	39-46	FRESH GALE	Twigs break off. Progress generally impeded
9	47-54	STRONG GALE	Slight structural damage. Chimney pots removed
10	55-63	WHOLE GALE	Trees uprooted. Considerable structural damage
11	64-75	STORM	Damage widespread around hurricane edges.
12	>75	HURRICANE	Devastation

APPENDIX III

PRIORITY OF WORKS

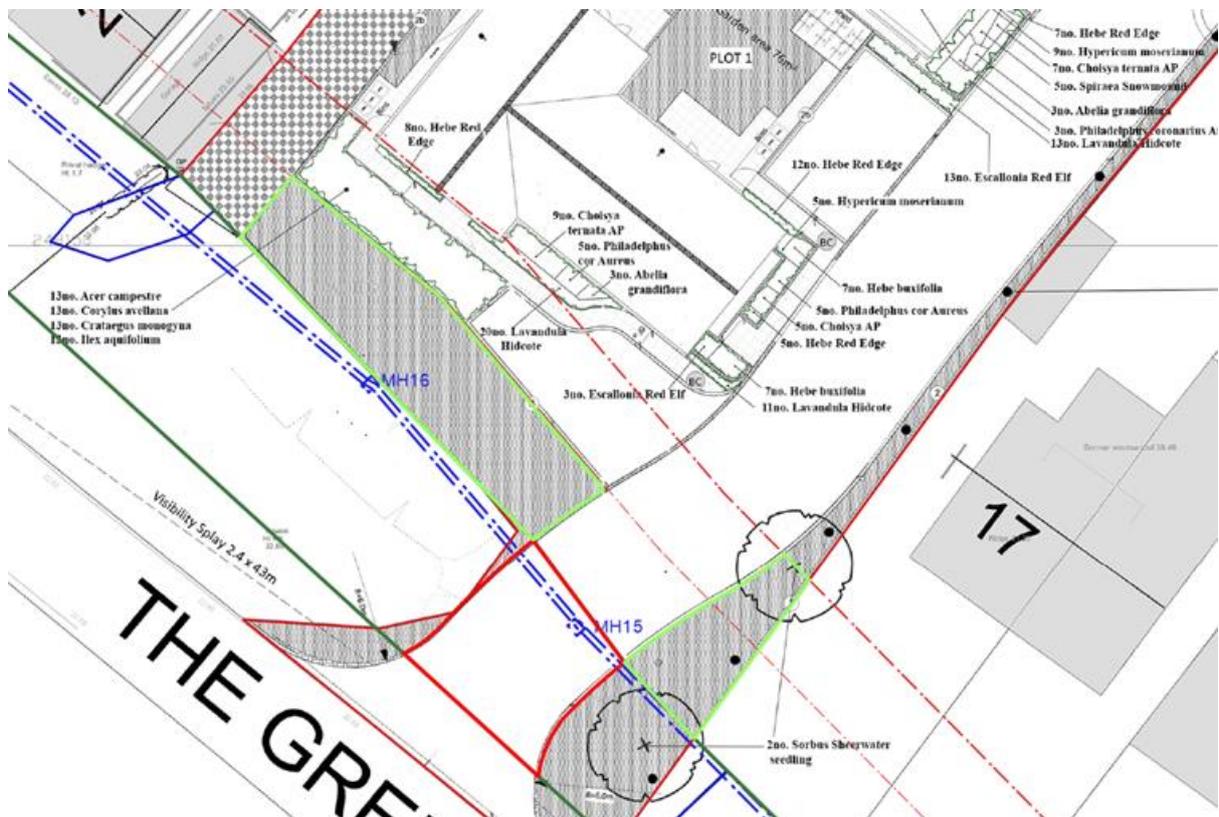
1. Urgent works required immediately to make a tree safe.
2. Very high works required within 30 days.
3. High works required within 90 days.
4. Moderate works required as part of scheduled maintenance.
5. Low works require are of the lowest priority and may be done if the budget allows.
6. none no works required or no target exists or is excluded.

Reply from Housing Services CBC

As you may be aware, there is an easement area along the front of the site which is required by the Internal Drainage Board. The IDB have some definite restrictions when it comes to planting trees or shrubs within or near the easement area so it was not possible to propose replacement trees on the grassed area outside of our site boundary. The attached plan is the approved soft landscaping plan (extract below) which shows the trees and shrubs to be planted at the front of the site within our site boundary. There is also a grassed area, as well as some hedges at the front of the two properties which will be visible from the road. The planting plan was approved on the basis that although some existing trees and hedges would have to be removed, the amount of additional tree and hedge planting overall would result in a “positive enhancement to the setting of the site”. I trust this gives the Town Council the assurances they need about reinstatement.

In the spirit of collaboration, we are happy to install a couple of additional replacement trees but these will need to be in an alternative location – perhaps elsewhere on the Green or in the Orchard. Please let me know if this is something the Town Council would like us to progress and if so, where the preferred location would be.

In respect of the site being safe and tidy, this forms part of the contractor’s construction management plan which is currently in the process of being approved before the main works start on site. We will also monitor this ourselves and take action as required.



Dot-Dash blue represents the culvert.

Thin Dot-dash red line is a 5m buffer from the culvert and we were allowed just grass there.

Thick Dot-dash red line is a 9m easement from the culvert and just block paves and hedgerows were allowed.

Legend below represents a land release that CBC agreed with Village Green.

-  Release land (area = 53.17m²)
-  Land with Village Green status Ref. VG14(5) (area = 1081m²)
-  Land to be given in exchange (area = 116.37m²)

Kind regards

Michelle Tsvakai ARB
Housing Delivery Surveyor
Housing Services (Social Care, Health & Housing)

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