

Sandy Town Council

To: Cllrs N Aldis, T Cole, A M Hill, T Knagg, G Leach, C Osborne, M Scott, J Sparrow, S Sutton (Chairman), N Thompson
c.c. Cllrs P Blaine, W Jackson, M Pettitt, D Sharman, P Sharman

You are hereby summoned to attend a meeting of the Community Services and Environment Committee of Sandy Town Council to be held in the Council Chamber at 10, Cambridge Road, Sandy, Bedfordshire on Monday 2 July 2018 commencing at 7.30pm.

CJ Robson

Chris Robson
Town Clerk
10 Cambridge Road
Sandy, SG19 1JE
01767 681491
26 June 2018

A G E N D A

1 Apologies for absence

2 Declarations of interest

Under the Localism Act 2011 members of Council are not required to make oral declarations of interest at meetings but may not participate in discussion or voting on any items of business in which they have a Declarable Pecuniary Interest (DPI) and under Sandy Town Council's Standing Orders must leave the room for the duration of all discussion on such items. (All members' register of interests are available on the Sandy Town Council website or on application to the Clerk.)

*This item is included on the agenda to enable members to declare new DPIs and also **those who wish to do so** may draw attention to their stated DPIs and also any non-declarable personal interests which they have declared under Sandy Town Council's adopted Code of Conduct and which may be relevant to items on the agenda.*

- i) Disclosable Pecuniary Interests*
- ii) Non-disclosable Interests*
- iii) Dispensations*

3 Minutes of Previous Meeting

To consider the minutes of the Community Services and Environment Committee held on Monday 30 April 2018 and to approve them as a correct record of proceedings.

Previously
circulated

4 Public Participation Session

Members of the public may ask questions or make representations to the committee about items of business which are on the agenda.

Sandy Town Council

- 5 Action List**
To receive the Action List and any updates. Appendix I
- 6 Sandy Green Wheel**
To receive and note an update on development of the Sandy Green Wheel. Appendix II
- 7 Electrical Charging Points**
To receive and consider the installation of car charging points in the Sandy car park. Appendix III
- 8 Public Space Protection Order**
To receive and consider a response from Central Bedfordshire Council's Community Safety Manager on Public Space Protection Orders. Appendix IV
- 9 Lamp Post Banners**
To receive a report from the Town Clerk on proposed lamppost banners as part of Central Bedfordshire Council's Market Town Regeneration Fund. Appendix V
- 10 Consultation on A1 Speed Restriction**
Members are asked to consider and respond to the consultation on the proposed A1 Biggleswade North to Beeston speed restriction. Appendix IV
- 11 Chairman's Items**
- 12 Date of Next Meeting: Monday 13 August 2018**

Agenda Item 5 - Community Services and Environment Committee - Action list

Subject	Action to be taken		Response /Status
	Minute	Action	
Full Council Meeting 20/4/16			
Allotments and Community Orchard	(22-16/17)	Progress and update reports to go to the Community Services and Environment Committee	CBC amending HoT in response to comments submitted by STC. Awaiting amended version. Last chased on 25 th June 2018.
Meeting 19/12/16			
Parking Restrictions	(77-16/17)	Clerk contact Central Bedfordshire Council to request that a parking study be carried out for Sandy Town Council and that the 1-hour parking restriction be considered within this study.	CBC to carry out consultation with STC on possible solutions to some parking problems. Clerk chasing CBC for update on proposed consultation time.
Meeting 16/10/17			
Rural Match Fund	(46-17/18)	Clerk to ask CBC for more information on possible schemes and costs involved.	Application approved in principle for Cambridge Road signage and dropped kerbing. Costs and feasibility to be drawn up by CBC Highways for financial Q2 2018/19.
Meeting 12/03/18			
Community Plan	(164-17/18)	Community Plan adopted for purpose of consultation	Consultation currently ongoing.
Meeting 26/03/2018			
Improvements to Town Council owned Play Areas	(98-17/18)	Improvements to play parks via replacement or additional equipment through Sc106 funding.	Ongoing. Installations expected in four parks during the beginning of August 2018.

AGENDA ITEM 6

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 2 July 2018

AUTHOR: Town Clerk

SUBJECT: Sandy Green Wheel

1. Summary

- 1.1 Sandy Town Council has contributed a further £2,000 towards the development of the Green Wheel in the 2018/19 financial year.
- 1.2 BRCC have continued to develop sections of the Green Wheel and have now reached a stage where a section of the walking route can be 'soft launched'.
- 1.3 The following report is a brief summary of the proposed soft launch of the Sandy Green Wheel walking route for Members' information. All Members will be invited to attend the launch and the Mayor will be invited to officially open the route.

2. Sandy Green Wheel Walking Route

- 2.1 A 'soft launch' of the Sandy Green Wheel Walking route is to take place at 2pm on Sunday 16 September 2018. The launch will be included in the Bedfordshire Walking Festival.
- 2.2 It is proposed to have two circular guided walks from the Pinnacle Field. One walk will be 2.25 miles and take approximately 90 minutes, and the other 6 miles taking approximately 2.5 to 3 hours.

The 6-mile circular walk makes a complete circuit of the Green Wheel and takes in the small woodland and meadow to the south of Sandy before moving on through the Riddy Local Nature Reserve, along the River Ivel and then back into Sandy along the Cycleway. It then proceeds north of the town, under the railway and alongside fields before returning over the Sandhills to the Pinnacle Field. Information will be given during the walk by the BRCC guide. Dogs are welcome on both walks but must be kept on a lead.

- 2.3 A community group will be asked to provide refreshments at The Pinnacle and BRCC will have an information stall/gazebo.
- 2.4 BRCC have now completed a directional signage survey and will be working with CBC to add in some additional signage or alter existing signage before

the launch. Three additional information boards will be placed around the route, including one at the Pinnacle Field. Funding for a fourth information board is being pursued.

- 2.5 BRCC will be asking that sections of the Green Wheel become a priority on the cutting programme ahead of the launch date. The Town Clerk will ensure the area around the Pinnacle is litter picked.
- 2.6 BRCC are working with a designer on the leaflets and maps showing the route. These will highlight Sandy's car park as the main car park for walkers to use. Marshalls may be needed to direct people to the Pinnacle Field on the day.
- 2.7 STC will write to community groups and encourage them to take part in the walks. CBC's communications team will write up press releases/advertising material for BRCC and STC to use.
- 2.8 STC/BRCC will produce activity sheets for children similar to those used during the Biggleswade launch. The Town Clerk to walk the route and take relevant photos.

AGENDA ITEM 7**SANDY TOWN COUNCIL****COMMITTEE:** Community Services and Environment**DATE:** 2 July 2018**AUTHOR:** Town Clerk**SUBJECT:** Electric Vehicle Charging Units**1. Summary**

1.1 The Town Clerk was approached by a local business asking whether the Council would consider installing electrical charge points for cars in its car park. A company has provided a quote for the costs of installing a charging point for Members' consideration.

2. Electric Vehicle Charging Units

2.1 The Council would need to pay for the installation of a electric charging point. The ongoing electricity costs associated with running that charging point would fall to the charging company.

Description	Quantity	Cost (£)
F7 – Floor Mounted Dual Socketed 7kW Charge Point Type 2 Sockets RFID Card Operated 7kW Power Capacity (32A Per socket) – Single Phase Supply Communications Package via GPRS or Ethernet connection Black 3 Year Warranty	1	1,790.00
On-site engineer	1	100.00
Delivery	1	120.00
Protective Guard	1	200.00
Installation	1	2,200
Remote Frequency Access ID (RFID) Card	2	12.00
Communications Package Viewable on online national online map Secure online access to software Real-time reporting of users, KWh consumed Remote diagnostics & upgrade capability Remote monitoring		Included
Maintenance Package <ul style="list-style-type: none"> • 24/7 365 days a year access to engineer support • 2 on-site maintenance inspections per annum, including: • On-site support and cleaning • Visual inspection - Test RFID reader • Check voltage & polarity - Test power outlets • Check operation and adjust components as required • Check latch mechanisms operate correctly 		
		£5,306.40

- 2.2 The Council would not incur any ongoing annual running costs for the charge point as these are all dealt with by the installation provider. The provider runs charge points across the country and deals directly with users on payment of electricity costs.
- 2.3 The above charge point would allow for two vehicles to be charged at one time.

3. Advantages and Disadvantages of Introducing Charging Points

Advantages	Disadvantages
<p>Supports the Council’s environmental aims</p> <p>One-off cost with little to no annual expenditure</p> <p>Can advertise that charging points are available to pull visitors from the A1.</p> <p>Knock on effect of people staying in the town to charge cars could benefit shops/cafés</p> <p>Availability of charging points advertised on national map used by electric car drivers to plan routes and look for available charge points</p>	<p>Two parking bays will need to be assigned for electric car use only</p> <p>Difficulty in enforcing only electric cars use the space</p> <p>Attracting visitors into town to use the charge point requires a high turn over of the spaces, so they are available to use</p> <p>May just get one car parked at charge point all day</p>

3. Funding

- 3.1 If Members wished to pursue the installation of electric vehicle charging points the matter would most likely need to be included in 2019/20 budget and precept considerations.
- 3.2 The government has a grant scheme to support local authorities in installing electric charging points. The scheme may be able to cover up to 75% of the costs involved. However, the main purpose of the scheme is to provide residential on-street charge points.

4. Consideration

- 4.1 Members are asked to consider whether they wish to pursue the installation of electric charging points in the car park and have the Clerk submit an initial application to assess if government funding would be available to support the costs involved.

AGENDA ITEM 8

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 2 July 2018

AUTHOR: Town Clerk

SUBJECT: Public Space Protection Orders

1. Summary

- 1.1 The Town Council has raised concerns about the way in which Public Space Protection Orders are created and enforced, with particular reference to the Fallowfield Recreation area. This was as a result of complaints received about the behaviour of dogs off-lead at the site.
- 1.2 The Clerk wrote to Central Bedfordshire Council's (CBC) Community Safety Manager to query the matter and inform CBC that the Council would be installing new play equipment on the site which would not initially be separately fenced.

2. Response on the application of Public Space Protection Orders (PSPO)

- 2.1 CBC's Community Safety Manager has responded directly to the Clerk and stated the following points;
 - In October 2014, following public consultation, CBC introduced area-wide Dog Control Orders. A Dog Fouling Order covers the whole area, and a Dog Exclusion Order applies to enclosed children's play areas. Dogs on Lead Orders only apply to marked sports pitches in recreation grounds. Full Dog Control Order details are attached.
 - Following a complaint about dog fouling in February 2017, CBC deployed Dog Wardens to carry out a number of monitoring and educational visits.
 - Dog Control Orders cannot be amended and have now transitioned to become PSPOs. CBC's intention is to start a consultation process in late 2018/early 2019 to review their PSPOs and consider adding to and amending them. This review will also include Designated Public Place Orders (alcohol in public places).
 - CBC will formally consult Sandy Town Council at the appropriate time. CBC will need an evidence base for any orders made. They will need to be proportionate and reasonable, and in the case of dogs, understand where else they can be exercised. Thought will need to be given as to how any new orders will be enforced in terms of available resources.

AGENDA ITEM 9

SANDY TOWN COUNCIL

COMMITTEE: Community Services and Environment

DATE: 2 July 2018

AUTHOR: Town Clerk

SUBJECT: Lamppost Banners

1. Summary

- 1.1 As part of Central Bedfordshire Council's (CBC) Market Town Regeneration Fund the Town Council included a request for lamppost banners within its application. The brackets have been approved as part of the work covered by the fund. Central Bedfordshire Council have asked for details on what the banners are to include/look like so designs can be produced and costed.
- 1.2 Members are asked to affirm whether they wish to continue with the installation of lamppost banners and if so, confirm their use for the purpose of drawing up designs.

2. Information

- 2.1 Lamppost banners are highly visible and are used by a number of towns to advertise attractions, features, festivals or events within the town.
- 2.2 The banners should be used to promote community events and attractions in Sandy. They should not be used to advertise private businesses or products.
- 2.3 Any banner designs will need to be approved by Central Bedfordshire Council to ensure they meet Highways and safety requirements.
- 2.4 The Council would not be able to change the banners themselves as a Cherry Picker would be required. Any erection or change of banners would need to be paid for by the Council.

3. Financial

- 3.1 The cost of purchasing and installing the banners comes to £3,892.95 and will form part of the MTRF. This is for the installation of 15 banner brackets, which Members may feel is too many and could be reduced to a maximum of 10.
- 3.2 The cost of having some initial banners made up should be able to be included in the MTMF. However, ongoing costs for future banners will fall to the Council or potentially any organisation that wishes to use a lamppost

banner to advertise. An approximate cost for a banner to be designed and made is £80-£130 based on costs provided by other Councils.

- 3.3 The Council would also incur costs for the erection/changing of any lamppost banners. At least one other town in Central Bedfordshire included lamppost banners within its application, however it has now withdrawn this due to difficulties and costs associated with erecting and taking down banners.

CBC’s Highways contractor has provided the following estimated costs;

Erecting / Changing	1 Banner	£223.40
	2-5 Banners	£390.50
	6 – 10 Banner	£544.83

- 3.4 An estimated cost has also been requested from the Council’s current Christmas Lights provider.

4. Use of Banners

- 4.1 If the Council does continue with the installation of lamppost banners, they should only be used to advertise community events and facilities. Due to the cost of changing and erecting banners the Council would need to limit the number of times this was done during a year.
- 4.2 The best way to reduce costs would be to leave some banners up from April to December and change a few ‘seasonal’ banners at the end of summer. The table below gives some examples on themes which could be used for banner design. Banners will need to be removed in December to make way for the Christmas lights.

April – August		
	Banner Theme	Erect/Change
1	Welcome to Sandy – Please Drive Carefully	Erect
2	Welcome to Sandy – Please Drive Carefully	Erect
3	Sandy Green Wheel / Walkers are Welcome	Erect
4	RSPB (Dependant on discussions and approval by RSPB)	Erect
5	Roman Sandy or Sandy – part of the Greensand Country	Erect
6	The Riddy Nature Reserve	Erect
7	Story in Stone	Erect
8	Community Event	Erect
9	Community Event	Erect
10	Community Event	Erect
		Cost £544.83

August - December		
	Banner Theme	Erect/Change
1	Welcome to Sandy – Please Drive Carefully	Leave in place
2	Welcome to Sandy – Please Drive Carefully	Leave in place
3	Sandy Green Wheel / Walkers are Welcome	Leave in place
4	RSPB (Dependant on discussions and approval by RSPB)	Leave in place
5	Roman Sandy or Sandy – part of the Greensand Country	Leave in place

APPENDIX V

6	The Riddy Nature Reserve	Leave in place
7	Story in Stone	Leave in place
8	Community Event / Seasonal Banner	Change
9	Community Event / Seasonal Banner	Change
10	Community Event / Seasonal Banner	Change
	Cost	£390.50

4.3 The overall cost to Council for the erecting and changing over of banners would be £935.33 based on the cost provided by the Highways contractor.

5. Consideration

5.1 Members are asked to consider whether they wish to continue with the proposed installation of lamppost banners as part of the MTMF and recommend that the cost of erecting and changing the banners is put forward to the Policy, Finance and Resources committee for consideration in the annual budgeting process.

5.2 Members are asked to confirm themes for the banners so designs can be made up.



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aecom.com

Chris Brown
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10 Cambridge Road
Sandy
SG19 1JE

Our Reference
HE549382-ACM-GEN-A1_ML-SC-CH-00009

**A1 Biggleswade North to Beeston Bedfordshire
Speed Restriction Change**

Dear Chris,

I am writing you on behalf of Highways England to inform you that it is the intention of Highways England to make a 50mph speed restriction Traffic Regulation Order on A1 Trunk Road (Biggleswade North to Beeston Bedfordshire).

Highways England is committed to improving safety along this stretch of carriageway. The speed restriction change is intended to reduce collision and improve air quality.

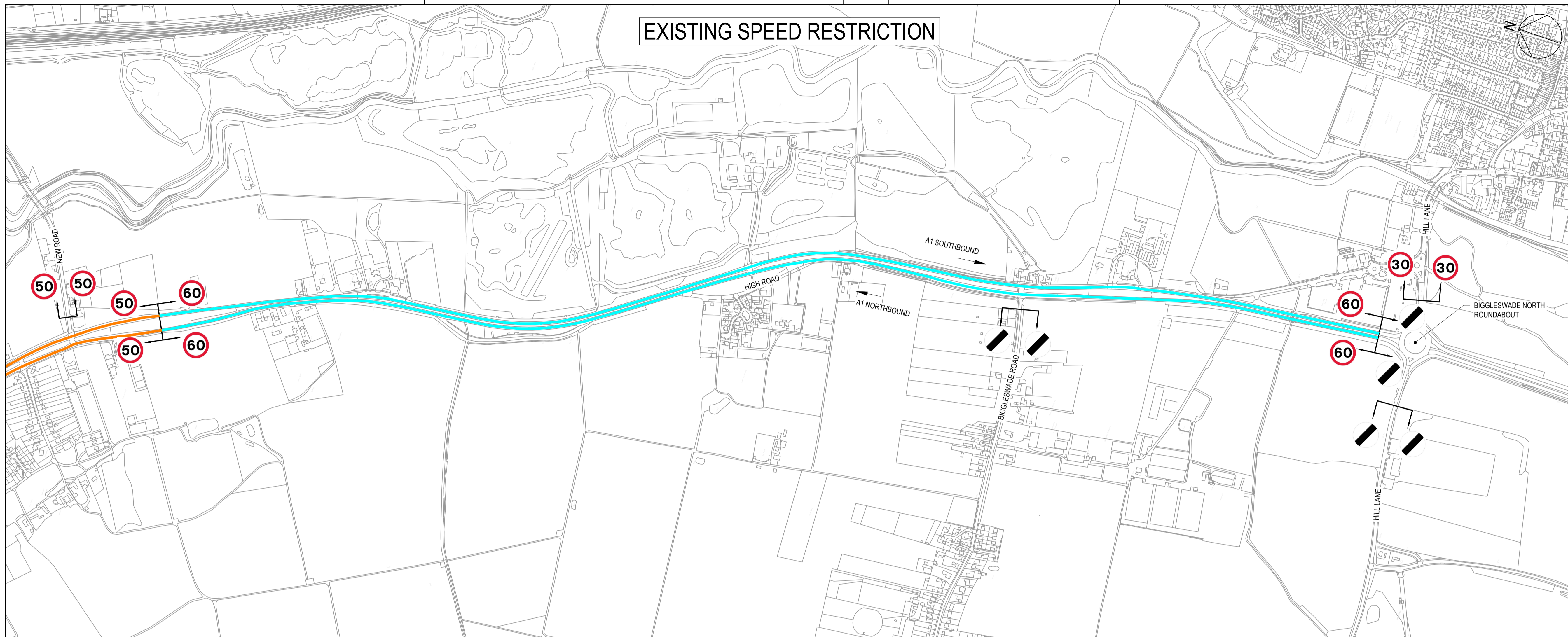
I, therefore, attach for your consideration and comment a copy of drawing number HE549382-ACM-HGN-A1_ML-DR-CH-00113 indicating the existing speed restriction and the proposed changes to the speed restriction including the extent.

I would be grateful to receive your comments, either in a form of a letter or by email. If I have not received a reply by 16 July 2018, I will assume that you have no objections to the proposals.

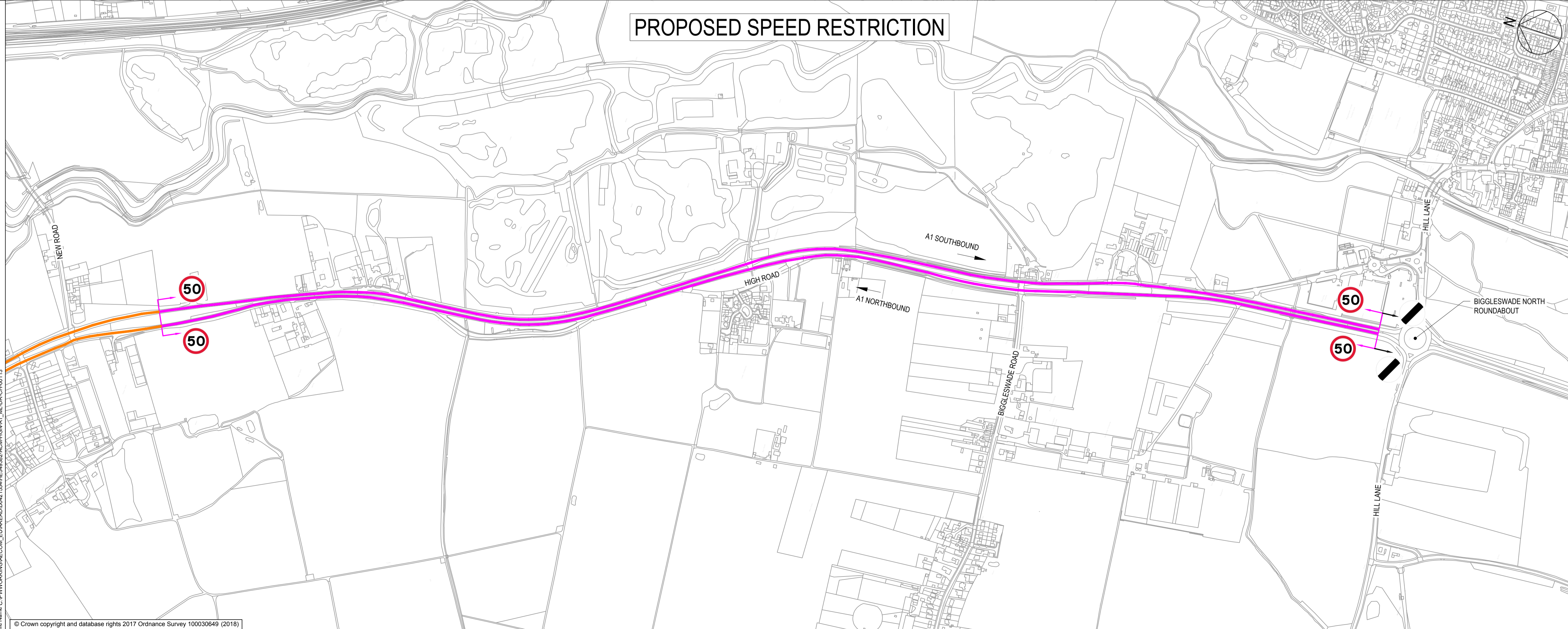
Yours sincerely,

Oshokhayame Igebu
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EXISTING SPEED RESTRICTION



PROPOSED SPEED RESTRICTION



SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION BOX

IT IS ASSUMED THAT ALL WORKS ON THIS DRAWING WILL BE CARRIED OUT BY A COMPETENT CONTRACTOR WORKING, WHERE APPROPRIATE, TO AN APPROPRIATE METHOD STATEMENT.
THIS DRAWING IS TO BE USED ONLY FOR THE PURPOSE OF ISSUE THAT IT WAS ISSUED FOR AND IS SUBJECT TO AMENDMENT.
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NOTES

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KEY

- SPEED RESTRICTION REMAINS THE SAME
- SPEED RESTRICTION CHANGES
- EXISTING 50MPH SPEED RESTRICTION
- EXISTING 60MPH SPEED RESTRICTION
- PROPOSED 50MPH SPEED RESTRICTION

First Issue	AR	07/06/18	PO1
Revision Details	By	Date	Suffix
Purpose of issue	Check		

FOR INFORMATION

Client
Highways England
Woodlands
Manton Lane
Manton Industrial Estate
Bedford
MK41 7LW
Project Title



O.D. CAPITAL DELIVERY PACKAGE I

A1 BIGGLESWADE TO SANDY PROPOSED SPEED RESTRICTION CHANGES

Designed	Drawn	Checked	Approved	Date
BL	AR	BL	OI	07/06/18
Internal Project No.	Suitability			
60531022	S2			
Scale @ A1	Zone			
1:5000	A1 Mainline			

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Drawing Number	Highways England PIN	I Originator	I Volume	Rev
HE549382	-ACM-	HGN-		PO1
A1_ML	-DR-	CH-00113		
Location	I Type	I Role	I Number	

Plot Date: 07 Jun 2018 10:32:51
File Name: C:\WORK\AECOM\ELVARE\AD\04\15641E\48052_ACM\HGN\A1_ML_DR_CH-00113

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